

Harvard University • Department of Psychology

Concentrator Petition Form

Please fill out the form below and describe what concentration requirement you are petitioning for (e.g., deferring the Sophomore Tutorial requirement; counting STAT 104 toward the Statistics requirement; counting [course number and name] as a non-departmental Advanced Course, etc).

All petitions must include a petition statement and a course syllabus. The only exception is for petitions to defer a requirement, which do not require a syllabus (but must still come with a statement). You should compile this information carefully, as the Department often comes to a decision based on information provided in the statement. If you are petitioning a non-departmental course for concentration credit, be sure to explain how the course meets the criteria for petitioned course described on the [Approved Non-Departmental Courses](#) page.

Regarding cross-registered courses: [there is a form required](#) by the FAS Registrar if you are cross-registering into a course at a different school (e.g., HGSE, HKS) and want concentration credit. If this is the case, please bring the Registrar form with you when you submit this petition to the UGO, as you will need the UGO's signature on it.

When you have completed the form and compiled the attachments, you must obtain a **signature from your Concentration Advisor** in order for the Department to consider your petition. These signatures attest that you have discussed your petition with your Concentration Advisor, and that your Advisor believes you have made the strongest possible case for your request. This signature does not signify that your Advisor agrees with your request or that the Department approves it.

Please submit your completed petition to the Undergraduate Office (in William James Hall 218 or to psychology@wjh.harvard.edu) by the designated deadline.

You can find the deadlines for the current academic year on the [Forms](#) page of the Undergraduate Office website.

Following this, the Director of Undergraduate Studies & Associate Director of Undergraduate Studies will review your petition and e-mail you when they have reached a decision. Feel free to contact the Undergraduate Office to check on the status of your petition!

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Name: _____ Graduating Class: _____

E-mail: _____ House: _____

COURSE INFORMATION

Course Number & Title: _____

School/Department: _____

Semester Taken: _____ Instructor: _____

I wish to petition for... (E.g. Non-departmental Advanced Course, Statistics, deferral of a requirement, etc.)

ATTACHMENTS

Petition Statement (required) ____ Course Syllabus (required) ____

FAS Registrar's Concentration Credit Petition for Cross-Registered Courses (if applicable) ____

SIGNATURES

Concentration Advisor

Date

Student

Date

DECISION (For Departmental Use ONLY)

____ Approved ____ Denied

Conditions/Comments: _____

Departmental Approval Signature

Date