Empirical Research Assistant (ERA) at Harvard Law School

Harvard Law School (HLS) is hiring an Empirical Research Assistant (ERA) directly reporting to the manager of the Empirical Research Services (ERS). Successful applicants will be comfortable in an environment that requires a high level of independence and intellectual curiosity. Under the general direction of the ERS manager, ERA will develop, design, and conduct empirical research projects; gather, edit and analyze quantitative datasets; conduct background research; design new databases, online surveys and conduct experiments.

Primary Duties
· Collect, clean and reformat quantitative datasets.
· Investigate, analyze and interpret data using linear and nonlinear statistical models.
· Prepare clear and concise written summaries with tables and graphs that demonstrate key findings.
· Assist in designing and implementing surveys through Qualtrics and Mturk.
· Other duties as assigned.

Basic Qualifications
· BA in Economics, Business Administration, Information Science, Statistics or other relevant discipline with emphasis on quantitative methods.
· 2+ years of applied statistical experience.
· Advanced knowledge of Stata and/or R is required.
· Proven ability to work independently and creatively.
· Extremely high standards in terms of quality of work, attention to detail, strong organization skills, willingness to learn new methods, and strong commitment to timely task completion.
· Ability to balance multiple tasks and shifting priorities under tight deadlines.

Additional Qualifications
· Masters degree desired
· Strong programming skills
· Experience in text mining, web scraping, content analysis is highly desirable

Number of Hours: 15-20
Job Start Date: ASAP
Desired Degree Level: Graduate or Post-Graduate
Shifts: Flexible
Location: Mostly remote
Hourly Rate: $20 - $30 (based on experience and skills)

Required Documents
Please email CV and cover letter to the manager of the Empirical Research Services, Dr Arevik Avedian at aavedian@law.harvard.edu. In the cover letter list all the empirical research projects you have worked on: describe the project, the level of your involvement in the project, type of data, statistical methods and statistical software used.

Candidates considered for this role may be required to submit a sample code and complete a statistical skills testing. Position is to be filled as soon as we find a qualified candidate.