**Project Coordinator Position in the Gender-Based Violence Laboratory**

We are looking for someone to join our research team at Hunter College of the City University of New York (CUNY). The Gender-Based Violence Research Laboratory (berkelaboratory.com) is seeking to hire a part-time (19 hr/week) project coordinator to work under the direction of Danielle Berke, Ph.D. on an ongoing NIH-funded study. This study examines trajectories and markers of risk and resilience among transgender and gender diverse trauma survivors using a multimethod longitudinal approach to assess the impact of daily discrimination and traumatic stress responses on recovery. Opportunities for authorship on presentations and/or publications are available. Mentorship is highly valued in the lab and provided by the PI.

**Responsibilities include:**
- participant recruitment, enrollment, and scheduling
- data management and organization
- programming survey distributions
- supervising undergraduate research assistants
- organizing biological sample shipments
- picking up biological samples from participants around New York City
- grant management
- general administrative tasks – ordering supplies, scheduling meetings, etc.

**Requirements:** We are seeking an energetic, detail-oriented, highly organized and efficient, and research savvy individual with the ability to work and problem-solve independently (following training) to support this research study. **Fully remote work is not possible for this position.** Applicant must be in the NYC area and be willing to make regular trips across the five boroughs to pick up biological samples from participants. A combination of in-person and remote work may be considered. A BA/BS in psychology or related discipline and minimum one year experience working in a research laboratory is required. Those with background/interest in working with sexual and/or gender minority populations and communities encouraged to apply.

**Anticipated start:** August 2022

**Duration:** 2 years (a second year is secured after a successful first year review). This position would be ideal for someone interested in pursuing a Ph.D. in Clinical, Counseling, or Social Psychology.

**Inquiries:** Resume/CV with accompanying cover letter describing research interests and career goals should be sent to Madeleine Tuten at madeleine.tuten33@myhunter.cuny.edu with the subject line “Project Coordinator”. Applications will be reviewed on a rolling basis and will be reviewed until the position is filled.