The Laboratory for Clinical and Developmental Studies (LCDS), directed by Dr. Christine B. Cha, is seeking a highly motivated lab manager to coordinate a series of research projects aimed at understanding why people engage in behaviors that are intentionally harmful to themselves (e.g., suicidal and nonsuicidal behavior). The Lab Manager will gain experience with all aspects of the research process that would thoroughly equip them for further graduate studies in clinical psychological science. The Lab Manager will have opportunities to participate in national psychology conferences and to assist with manuscript preparation. **The position would require at least a 2-year commitment. This position would start in mid-May, at latest. Strong preference will be given to candidates able to begin as early as mid-March.**

**Primary responsibilities include:**
- Coordinating data collection using behavioral, physiological, and self-report measures
- Participant recruitment and screening
- Preparing university and hospital-based IRB protocols
- Data analysis and manuscript preparation
- Training and supervising project teams of 5-10+ graduate students
- Assistance with grant applications
- General administrative duties to maintain lab operations

**The following skills are required:**
- Background in psychology or a related field (minimum of B.A., B.S., or equivalent)
- Prior clinical psychology research experience (at least 12 months)
- Exceptional organizational skills and attention to detail
- Strong leadership abilities & willingness to take initiative
- Strong interpersonal skills to maintain rapport with adolescents and their families
- Ability to work independently
- Prior experience preparing and submitting IRB materials
- Conducting lit reviews via PubMed and/or PsycINFO
- Experience with SPSS, R, Qualtrics/REDCap

**The following experiences are strongly preferred:**
- Clinical or diagnostic interviewing
- Preparing and submitting materials to hospital-based IRBs (in addition to college/university IRBs)
- Assistance with grant-writing
- Familiarity with javascript, Inquisit, OpenSesame and Comprehensive Meta-Analysis

**This is a full-time, paid position.** To apply, interested individuals should complete the application form: [https://tccolumbia.qualtrics.com/jfe/form/SV_25ZzOAIaKvHlNCh](https://tccolumbia.qualtrics.com/jfe/form/SV_25ZzOAIaKvHlNCh). This survey requires a cover letter and CV/resume upload. If you have any questions please email Katherine DiVasto, at kd2606@tc.columbia.edu with the subject line “LCDS Lab Manager - Query” in the subject line. Applications and interviews will be considered on a first come, first serve basis.