Child Study Center at NYU Langone Health  
Department of Child and Adolescent Psychiatry

Job Description for  
Research Assistant

2 Full-time positions available

Salary: $42,900
Start date: Ideally May 1 or sooner

Description: The Research Assistant will have opportunities to work on a variety of projects within a newly funded NIMH Center for Research on Implementing and Disseminating Accelerator Strategies in States to Improve Systems Serving Children, Youth, and Families (IDEAS2) (PI and Director: K. Hoagwood). Our work focuses on improving the scaling of policy-relevant and evidence-based health and mental health services across multiple systems serving children and families nationwide. The RA will be expected to work collaboratively with a group of state and national research collaborators, research program staff within the IDEAS2 group in the Dept of Child/Adolescent Psychiatry, OMH personnel, and other participants in our projects. The RA will work on several research projects to develop and test implementation accelerants that improve child and family outcomes. There is also the potential for work on a statewide training program in evidence based practices for use in children’s mental health treatment settings, and a project examining the use of equine-facilitated cognitive behavioral therapy (CBT) for youth with symptoms of anxiety.

Overall Job Responsibilities: The individual must have strong organizational, analytic, and communication skills, as they will be tracking and managing large amounts of project information and working on a multi-site team. The RA will coordinate meetings and trainings, participate in subject recruitment, and conduct various forms of data collection. The individual will also assist in data entry, data management, and other aspects of the research process including IRB submissions, recruitment, literature reviews, manuscript editing, etc. Overall, the candidate will work closely with multiple project teams and be responsible for assisting in the coordination and organization of projects, including administrative tasks across all projects within the Center.

Education: Bachelor’s degree (can be awarded in May 2019) in psychology, education, child development or related field preferred.

Experience and expectations:
• Previous experience working in a research setting; data management is a plus
• Knowledge of Microsoft Word, Excel, Powerpoint and statistical software. Knowledge of Redcap is a plus.
• Exceptional organizational and interpersonal skills
• Able to work productively in a team environment or independently
• Ability to multitask and meet deadlines
• Comfort interacting with community, agency, and hospital personnel and must have a professional demeanor in these interactions
• The position may require off-site travel to sites within NYC and across New York state
• Minimum two year commitment required, on course for doctoral program

Application Instructions:
Please send CV with cover letter to Nicole.Wang@nyulangone.org and reference the position in the subject line.