

Lab Manager Position with Creswell Lab at Carnegie Mellon

David Creswell's lab is hiring a full time lab manager in the Department of Psychology at Carnegie Mellon University in Pittsburgh, PA. Ideally, we aim to hire someone for a two-year position (or longer) starting June 1, 2018. Our lab works at the interface between health psychology, social psychology, clinical psychology, and health neuroscience. We study stress and coping, focusing on stress management strategies (e.g., self-affirmation, cognitive reappraisal, social connection) and interventions (e.g., mindfulness meditation) for understanding stress resilience processes. You can find out more about our research here: <http://www.psy.cmu.edu/~creswell/index.html>.

The project manager we seek must be comfortable supporting the lab director in coordinating multiple ongoing projects and a multidisciplinary team, including a large NIH-funded trial of mindfulness meditation training for older adults. Project manager responsibilities include: recruiting new research participants, accounting, scheduling and managing participant events and communications, running behavioral sessions, coordinating assessments and monitoring incoming data, managing data collection, complying with NIH and IRB protocols, and coordination of undergraduate and post-baccalaureate research assistants. This job certainly involves a lot but offers lots of opportunities for making an impact at multiple levels.

Applicants should have a B.A. or B. S. degree in psychology, statistics, neuroscience, decision science, or other related fields. The ideal candidate will have excellent leadership skills, prior research and management experience, strong interpersonal skills, exemplary written and oral communication, ability to self-manage multiple projects, and the ability to work independently and as a member of a team. Data analysis experience is a plus, but not required.

Interested applicants are encouraged to contact lab manager Megan Lipsett (mlipsett@andrew.cmu.edu) and Dr. David Creswell (creswell@cmu.edu) with questions. This is a full time paid position with benefits. Pittsburgh is a wonderful and affordable city. If you would like to apply for the position, please email Megan with your CV and cover letter describing your interests in this job and contact information for at least three references.