

Instructions for Petition Form

I wish to petition for: Please describe what you are petitioning for (e.g., deferring the Sophomore Tutorial requirement; counting STAT 104 toward the Statistics requirement; counting [course number and name] as a non-departmental Advanced Course, etc).

Course Information: Please fill out all the relevant information. If you are petitioning a course you took in the past, fill out the instructor and course info as it was when you took the course.

Petition Statement: You should write your petition statement carefully. The Department often decides a petition on the basis of information provided in a statement. If you are petitioning a non-departmental course for concentration credit, be sure to explain how the course meets the criteria for petitioned course described on the [Approved Non-Departmental Courses](#) page.

Course Syllabus: Please include a syllabus if you are petitioning anything but a deferral.

FAS Concentration Credit Petition Form: [There is a form required](#) by the FAS Registrar if you are cross-registering into a course at a different school (e.g., HGSE, HKS) and want concentration credit. If this is the case, please bring the Registrar form with you when you submit this petition to the UGO, as you will need the UGO's signature on it.

Signatures: These signatures attest that you have discussed your petition with your Concentration Advisor, and that your Advisor believes you have made the strongest case you can for your request. This signature does not signify that your Advisor agrees with your request or that the Department approves it.

Submission: This application should be submitted with attachments to the Psychology Undergraduate Office (in William James Hall 218 or to psychology@wjh.harvard.edu) by the designated deadline. You can find the deadlines for the current academic year on the [Forms](#) page of the Undergraduate Office website.

After Submission: The Director of Undergraduate Studies & Associate Director of Undergraduate Studies will review your petition and e-mail you a decision on it. Feel free to check in on the status of your petition!

PETITION FORM FOR PSYCHOLOGY CONCENTRATORS

THE DEPARTMENT WILL ONLY CONSIDER FULLY COMPLETED APPLICATIONS.
Please read instructions above carefully.

DATE OF PETITION: _____

NAME: _____

YEAR OF GRADUATION: _____

E-MAIL: _____

HOUSE: _____

I wish to petition for... (E.g. Non-departmental Advanced Course, deferral of Statistics, substitution of a requirement, etc.)

Course Information:

Course #/Name: _____ Term/Year of Course: _____

Instructor: _____ Grade Received: _____

ATTACHMENTS:

_____ Petition Statement

_____ FAS Registrar's Concentration Credit Petition for
Cross-Registered Courses (if applicable)

_____ Course Syllabus

SIGNATURES:

Concentration Advisor:

Signature

Date

Student:

Signature

Date

DECISION: (For Departmental Use ONLY)

_____ Approved

_____ Denied

Conditions/Comments: _____

Departmental Approval Signature

Date