Instructions for Petition Form

I wish to petition for: This form is used for all concentration petitions, so describe what you are petitioning for (e.g., deferral of sophomore tutorial requirement; counting STAT 104 toward basic methods; counting [course number and name] as non-dept. advanced course, etc).

Course Information: Please fill out all relevant info. If you are petitioning a course you took in the past, fill out the instructor and course info as it was when you took the course.

Petition Statement: You should write your petition statement carefully. The department often decides a petition on the basis of information provided in a statement. If you are petitioning a non-departmental course for concentration credit, be sure to explain how the course meets the criteria for petitioned course described on the Approved Non-Departmental Courses page.

Course Syllabus: Please include a syllabus if you are petitioning to count a course toward concentration requirements.

FAS Concentration Credit Petition Form: This form is **required** by the FAS Registrar if you are cross-registering into a course at a different school (e.g., HGSE, HKS) and want concentration credit. If this is the case, please bring the Registrar form with you when you submit this petition to the UGO, as you will need the UGO's signature on it.

Signatures: These signatures attest that you have discussed your petition with your concentration advisor, and that your advisor believes you have made the strongest case you can for your request. This signature does not signify that your advisor agrees with your request or that the department approves it.

Submission: This application should be submitted with attachments to the Psychology Undergraduate Office, William James Hall 218, by the designated deadline...

PETITIONS FOR:	FALL 2019	SPRING 2020
Requirement Postponement	September 6	January 30
Cross-Registration* for Dept. or Non-Dept. Advanced Course	September 13 *(cross-registration college deadline TBD)*	February 6 *(cross-registration college deadline TBD)*
Non-Dept. Advanced Course (Expedited OR Petitioned)	November 1**	for seniors: January 30 all others: May 1
MBB Track Course Change	for seniors: December 3* November 1**	May 1
Previous Courses for students entering concentration this semester	November 1**	May 1

** Last possible day for MBB seniors graduating in May 2020 to make ANY course changes.*

*** We will happily accept petitions for NEW concentrators through the end of November!*

After Submission: The DUS and ADUS will review your petition and e-mail you a decision on it. Feel free to check in on the status of your petition.

PSYCHOLOGY CONCENTRATION PETITION FORM

THE DEPARTMENT WILL ONLY CONSIDER FULLY COMPLETED APPLICATIONS.
Read instructions above carefully.

DATE OF PETITION: _____

NAME: _____ **YEAR OF GRADUATION**: _____

EMAIL:_____ **HOUSE:** _____

I wish to petition for... *(E.g. non-departmental advanced course, deferral of basic methods, substitution of a requirement, etc.)*

_____

Course Information:

Course #/Name: _____ Term/Year of Course: _____

Instructor: _____ Grade Received: _____

Other Courses I am taking this semester:

_____

ATTACHMENTS:

_____ Petition Statement

_____ FAS Registrar's Concentration Credit Petition for Cross-Registered Courses (if applicable)

_____ Course Syllabus

SIGNATURES:

Concentration Advisor: _____ _____
Signature Date

Student: _____ _____
Signature Date

DECISION: (For Departmental Use ONLY)

_____ Approved _____ Denied

Conditions/Comments: _____

_____

_____ _____
Departmental Approval Signature Date