**Job Title:** Research Study Coordinator

**Location:** Pennington Biomedical Research Center- Baton Rouge, Louisiana **in person work required**

**Job Description**

The study coordinator will be a member of Dr. Owen Carmichael’s lab. Coordinator responsibilities include contacting study participants for scheduling and reminder calls, attending weekly meetings, and keeping records of study recruitment, retention, and completion of procedures. Additionally, they will assist in conducting study visits when needed and curating study data for analysis.

**Requirements**

- Bachelor’s degree in Psychology, Biology, Kinesiology, or another health-related field
- Experience with study coordination activities within longitudinal epidemiological health studies
- Demonstrated communication skills and teamwork
- Organized, timely

**Preferred Qualifications**

- Specific knowledge of the Bogalusa Heart Study
- Understanding of PBRC’s clinical data management systems.

**Additional information**

- This is a paid position
- The new coordinator would begin in July
- **Relocation to Baton Rouge is necessary**
- Ideal for recent bachelor’s graduates looking to get more research experience before applying to graduate or medical school
- Independent research projects are possible

**Contact information**

If you have any questions about this position, please contact:

Owen Carmichael (PI)- Owen.Carmichael@pbrc.edu
Isabella Manrique (Current coordinator)- Isabella.Manrique@pbrc.edu

Link to job posting [here](#)