Research Assistant/Study Coordinator at Temple University

Candidates are being considered for a full-time position as the Research Assistant/Study Coordinator of a multi-year clinical trial to evaluate the efficacy of an online cognitive-behavioral intervention for dental anxiety (funded by the National Institute of Dental and Craniofacial Research).

The Research Assistant/Study Coordinator will recruit study participants; conduct assessment/diagnostic and debriefing interviews; complete ratings of diagnostic reliability and adherence to protocol; track attendance at scheduled appointments for dental care and maintain participant files; assist with human subjects (IRB) activities; collect, enter and analyze data; and perform other administrative duties. The Research Assistant/Study Coordinator will also handle cash and/or gift cards for study participants and perform other duties as assigned.

**Required Education & Experience:**
Bachelor’s degree in Psychology or related field and at least 6 months of experience in human subjects’ research, Microsoft Office and SPSS or similar statistical packages. An equivalent combination of education and experience may be considered.

**Required Skills & Abilities:**
* Demonstrated strong interpersonal skills
* Strong organizational, administrative skills, and time management skills
* Strong attention to detail.
* Ability to work independently as well as with others as part of a collaborative research team.
* Strong data analysis skills and ability to use statistical software

**Preferred:**
*Experience with anxiety related research

This is a grant funded position. This position requires a background check.

Please visit our website at [www.temple.edu](http://www.temple.edu), and click on Careers at Temple. Please reference requisition number 18003435. AA, EOE, m/f/d/v.