Clinical Research Coordinator Positions Available

Seaver Autism Center for Research and Treatment
Department of Psychiatry
Icahn School of Medicine at Mount Sinai

The Department of Psychiatry at the Icahn School of Medicine at Mount Sinai in NYC is looking to fill several full-time clinical research coordinator positions at the Seaver Autism Center for Research and Treatment, run by Dr. Joseph Buxbaum and Dr. Alexander Kolevzon, renowned researchers in the field of autism. The Seaver Autism Center is a clinical research center focused on the study of autism spectrum disorder and associated neurodevelopmental disorders through a portfolio of studies involving genetics, neuroimaging, experimental therapeutics, and comprehensive clinical characterization.

We are looking for motivated, highly responsible, and organized individuals who are interested in continuing on to a medical, psychology, or professional clinical research career. Among the areas for which these individuals would be responsible are: phone calls with patients and families seeking our services, patient scheduling, data collection, data entry, study initiation and implementation, Institutional Review Board submissions, and assistance with presentations, publications, and grant submissions. At least one position will be focused on collection, analysis, and interpretation of electrophysiological (EEG), eye tracking, and neuroimaging (fMRI) data.

Interested applicants should possess a Bachelor's degree, be highly familiar and comfortable with widely available computer programs, have experience working with children and adults with autism spectrum disorder and/or intellectual disability, have a strong interest in research, be interested in learning about etiology and treatment of psychiatric and neurodevelopmental disorders, and be able and willing to work with patients in a professional and compassionate manner.

Potential opportunities available to successful applicants: publication in major medical journals, networking among distinguished individuals within and outside the field, attendance at national and international conferences, exposure to wide spectrum of psychiatric disorders and treatments, close collaboration with experienced research psychiatrists, psychologists, geneticists and basic scientists.

Ideal start date for interested candidates would be June 2018, and the position requires a two year commitment. Interested applicants may email cover letter, resume, and two to three letters of recommendation to:

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