

Home Base Program
Clinical Research Coordinator Position (Full-Time)

The Home Base Program for Veterans and their Families at the Massachusetts General Hospital is accepting applications for a Clinical Research Coordinator position. The Home Base Program is a partnership between the Red Sox Foundation and the Massachusetts General Hospital. We are dedicated to improving the lives of veterans who served in support of the conflicts in Iraq and Afghanistan and live with service-related stress and/or traumatic brain injury, or related conditions, and supporting their families. For more information about our program, please visit our website at www.homebaseprogram.org

The **Clinical Research Coordinator** will be responsible for managing outcomes assessments for clinical programming at the Home Base Program, as well as supporting a range of studies focusing on Post-Traumatic Stress Disorder, Traumatic Brain Injury, and other disorders frequently found in a post-9/11 veteran population or issues faced by military families.

Responsibilities include:

- Assistance with the development and execution of reportable clinical program outcome measures and associated report preparation
- Data entry, cleaning, preparation, and analysis
- Assistance with presentations and manuscript preparation
- Study initiation and maintenance
- Preparation and modification of ethics committee proposals
- Recruitment, screening, and monitoring of patients involved in study protocols and/or management of assessments
- Measurement of vital signs, administration of ECG, and phlebotomy (no prior experience necessary), as needed
- Management of administrative tasks, as needed

Qualified applicants must have achieved a B.A or B.S. in Psychology or a related field and should have prior research experience. Applicants must be available for the two-year position starting in late May/early June 2015. This position offers valuable clinical research experience in preparation for applying to graduate school in clinical psychology or medical school.

To apply, please send your cover letter, CV (including GPA), and a copy of your transcript to **Rebecca Zakarian** at rzakarian@partners.org. Applicants are advised to apply by February 1, 2015. If the position remains available, we will review applications submitted after that date.