Senior Clinical Research Assistant

Summary
The Center for Behavioral and Preventive Medicine, based at The Miriam Hospital of Brown University Health and affiliated with the Warren Alpert Medical School of Brown University in Providence, Rhode Island, seeks a full-time Senior Clinical Research Assistant. The Senior Clinical Research Assistant will work under the general supervision of the Principal Investigator Dr. Sharon Lee, who directs the Biobehavioral Effects of Adversity, Trauma, and Stress (BEATS) Lab. The Senior Clinical Research Assistant will perform a variety of duties associated with conducting protocols for research studies on psychological stress, wearable technologies, and cardiovascular health funded by the National Institutes of Health (NIH) and the American Heart Association (AHA).

The Senior Clinical Research Assistant will have the opportunity to work on scholarly projects (e.g., scientific publications, conference submissions) and receive mentorship (e.g., graduate school applications) from the Principal Investigator who is a licensed clinical psychologist and faculty member in the Department of Psychiatry and Human Behavior.

A two-year commitment is preferred. Candidates are expected to reside locally for the duration of the position. Applications will be reviewed on a rolling basis until the position is filled.

Responsibilities
- Assists in preparation of research protocols and assessment materials.
- Interacts with study participants. Recruits, screens, consents, and enrolls eligible participants. Administers interviews and assessments. Traces participants at the hospital.
- Collects research data by completing paperwork, forms, and logs associated with study protocol. Maintains accurate study records and datasets while ensuring and respecting confidentiality. Tracks data regarding participant adherence and outcomes.
- Collects and monitors smartphone and physiological (e.g., blood pressure, heart rate) data in accordance to specific protocols.
- Reviews medical records to abstract information.
- Provides troubleshooting support for participants with respect to study procedures, technology, and equipment.
- Implements appropriate activities for retention of study participants and follow-up procedures as directed.
- Assists with preparing Institutional Review Board (IRB) documents.
- Assists with preparing literature reviews, manuscript publications, conference presentations, and grant documents.
- Maintains project and hospital policies regarding confidentiality.
- Establishes connections with community groups and organizations with relevant patient populations.
- Schedules own appointments and maintains calendar. Works at other locations outside the study site when needed to administer the study. Must have own transportation to these sites.
- Functions independently, making independent judgments, assessing needs for services, and making referrals. Maintains study policy and report any decisions back to supervisor.

- Works collaboratively with all members of project to achieve project goals and scientific aims of the studies.
- Performs other duties as assigned.

Basic Knowledge

- Bachelor's degree in psychology, neuroscience, applied or life sciences, public health, or a related field.
- Knowledge of theory and techniques of research methodology.
- Strong attention to detail to accurately collect data, and prepare and maintain records and reports.
- Strong organizational skills to organize and prioritize own efforts on multiple projects.
- Strong interpersonal skills to effectively interact with participants, families, and hospital professionals to gather and exchange information.
- Strong technical ability to operate and maintain computer system and applications (e.g., Word, Excel).
- Strong technical ability to operate smartphones and applications.
- Familiarity with wearable technology (e.g., fitness trackers, smartwatches).
- Familiarity with data management software (e.g., Excel, RedCap).

Experience

- Minimum of 1-2 years prior human subjects research experience is required.
- Prior experience working with patients with medical illness is desirable.
- Prior experience with statistical software (e.g., R, SPSS, SAS) is desirable.

Work Environment and Physical Requirements

- Often works within a specific department to identify, enroll, and follow up with research participants. May spend some of the time standing, walking, and driving between hospital departments, offices, etc.
- Personal transportation is a must to facilitate travel between hospital departments and equipment drop-offs/pick-ups with participants.

Benefits

- https://www.brownhealth.org/about/lifespan-careers/benefits

Apply

- Please submit (1) CV or resume, (2) cover letter, and (3) list of 2-3 references via the link (Brown University Health Job ID: 67649): https://tinyurl.com/BrownHealthSrCRA