

## **Clinical Research Assistant I**

63472BR

Orthopedics - Sports Medicine

### **Job Posting Description**

The Female Athlete Program cares for and champions girls and women in sport with interdisciplinary clinical care and cutting-edge research. Our definition of “female” non-exhaustively includes transgender females as well as those assigned female at birth, irrespective of their current gender identify or expression. We support the increased participation, retention, wellbeing, and performance of all female athletes, including LGBTQIA+, black, indigenous, people of color (BIPOC), and para-athletes. We are a part of the Division of Sports Medicine at BCH and are an Innovation Hub for the Wu Tsai Human Performance Alliance. We are for athletes of all ages and experience, from professionals to novices, to help them attain health at the top of their game. We take a comprehensive approach to diagnosing, treating, and managing sports injury and recovery in female athletes. We assess and support the whole athlete – exercise habits, hormone balance, nutritional needs – to ensure optimal health and peak performance. Our multidisciplinary team consists of experts in sports medicine who understand the importance of sports in an athlete’s life. Many of us played competitive sports in high school, college and beyond, and competed at national and international levels. We respect the strength and determination of female athletes and work with our patients to help them reach their athletic and human potential.

### **The Clinical Research Assistant will:**

- Consent and recruit patients and families for clinical trials through personal interviews and written communications with patients/families. Evaluate suitability of prospective study candidates and make selections based upon clinical knowledge of each study.
- Serve as liaison to the families/patients in the research studies, conducted at both on-site and off-site locations, guiding and advising them throughout each phase of the study. Act as a resource to study participants, addressing any concerns they may have. Provide detailed background information regarding studies to families, communicate all policies and procedures, and respond to all inquiries.
- Coordinate and prepare the necessary documentation for Institutional Review Board (IRB) and Committee on Clinical Investigations (CCI) submissions, together with the Private Investigator of the study.
- Conduct data acquisition and analysis, and maintenance of surgical databases.
- Create and prepare data collection statistical reports and analytical summaries for distribution to study research team for review and analysis. Write articles and summary papers of studies for submission to medical journals, as may be necessary/requested.
- Participate in the training of newly hired research study assistants, as required.
- Coordinate activities between the hospital and research laboratories to ensure correct testing/processing and send out instructions specific to the study. Communicate project policies and procedures to personnel. Monitor and review data collection and data entry, and informed consent procedures - ensuring consistency of application for each study.
- Perform other miscellaneous administrative duties as assigned or required.

### **To qualify, you must have:**

- Work requires the knowledge of theories, principles, and concepts acquired through completion of a Bachelor's degree

Boston Children’s Hospital offers competitive compensation and unmatched benefits, including a rotating days/evenings and week-end schedule, affordable health, vision and dental insurance, generous levels of time off, 403(b) Retirement Savings plan, Pension, Tuition Reimbursement, cell phone plan discounts and discounted rates on T-passes (50% off). Discover your best.

### **Status**

Full-Time

**Regular, Temporary, Per Diem**

Regular

### **Standard Hours per Week**

40

### **Office/Site Location**

Boston

**Job Category**

Research

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