

Clinical Research Assistant -School Consultations Service at McLean Hospital (3233434)

Works under general supervision of School Consultation Service Team Members and Program Director and aids program evaluation and/or treatment outcome research.

May be responsible for the following activities: recruiting research participants which may include school staff, students and/or parents; collecting data in-person, via online platform, or over the phone; entering data; help with data analysis and possible publication; and maintaining and updating data generated by the study

Research assistant will be in charge of collecting and entering data, generating REDCAP surveys, and solidifying IRB approval from both MGB and selected partnered schools

PRINCIPAL DUTIES AND RESPONSIBILITIES: Indicate key areas of responsibility, major job duties, special projects and key objectives for this position. These items should be evaluated throughout the year and included in the written annual evaluation.

- Provides assistance on program evaluation study, as per study guidelines and protocols. This may include collecting school staff, student facing or parent facing data in evaluating the program's professional development training, consultations, and group curriculum.
 - Recruits and potential study participants in school settings.
 - Interacts with participants with regard to study, including procedural instruction and data collection.
 - Responsible for collecting data and maintaining participant information database for study. May be required to input data, do minimum analysis and run various reports in excel, REDCCAP, and/or SPSS. Maintains participant records as part of record keeping function
 - Answers any inquiries regarding study protocol. Refers participants when appropriate to supervisor or clinical staff.
 - Performs all other duties as assigned.
-
- Education: Bachelor's Degree
 - Experience: Some research experience required (treatment outcome research preferred: including participant data collection and entry
 - Psychology major preferred
 - Some experience and interest working with children, teens, or young adults preferred- whether in

Skills/Abilities/Competencies Required

- Careful attention to details

- Good organizational skills
- Ability to follow directions
- Good interpersonal and communication skills
- All employees must possess basic computer skills to use a variety of electronic or online systems for communication, clinical and administrative purposes.
- Working knowledge of clinical research protocols
- Ability to demonstrate respect and professionalism for subjects' rights and individual needs.

Apply here:

https://partners.taleo.net/careersection/mclean/jobdetail.ftl?job=3233434&tz=GMT-04%3A00&tzname=America%2FNew_York