

Clinical Research Assistant I at Boston Children's Hospital

Job Posting Description

At Boston Children's Hospital, the quality of our care – and our inclusive hospital working environment – lies in the diversity of our people. With patients from local communities and 160 countries around the world, we're committed to reflecting the spectrum of their cultures, while opening doors of opportunity for our team. Here, different talents pursue common goals. Voices are heard and ideas are shared. Join us, and discover how your unique contributions can change lives. Yours included.

Job Summary

The **Fetal-Neonatal Neuroimaging and Developmental Science Center, Laboratories of Cognitive Neuroscience**, and **Department of Psychiatry and Behavioral Sciences** at Boston Children's Hospital seek to hire a full-time Clinical Research Assistant I responsible for executing all tasks associated with The HEALthy Brain and Child Development Study (HBCD). The HBCD Study aims to examine brain and behavioral development in children with and without substance exposure and other highly variable environments from pregnancy to 10 years of age. This nationwide, prospective, longitudinal study will use an innovative battery of neuroimaging measures (MRI, EEG), complemented by an extensive armamentarium of behavioral, physiological, and psychological tools as well as assessment of a range of biospecimens, to understand neurodevelopmental trajectories. This project is part of NIH's Helping to End Addiction Long-term (HEAL) initiative to speed the development and implementation of scientific solutions to the opioid crisis.

This Clinical Research Assistant will be responsible for:

- Consenting and recruiting pregnant persons and children for research studies through interviews and written communications. Providing detailed background information regarding studies to families, communicates all policies and procedures, and responding to all inquiries. Evaluating suitability of prospective study candidates and making selections based upon study requirements.
- Executing study visits remotely, in the lab, and in the home, including helping with behavioral testing, conducting MRI scans, biological sample handling, EEG and biosensor data collection.
- Serving as liaison to the families in the research studies, guiding and advising them throughout each phase of the study. Coordinating follow-up visits. Acting as a resource to study participants, addressing any concerns they may have.
- Troubleshooting resolution of any issues that may arise throughout the study.
- Coordinating and preparing the necessary documentation for Institutional Review Board (IRB), Committee on Clinical Investigations (CCI) submissions, and NIH, together with the Principal Investigators of the study.

- Creating and preparing data collection statistical reports and analytical summaries for distribution to study research team for review and analysis. Preparing/updating documentation for ensuring study quality (e.g., procedural manuals) and dissemination of findings (e.g., assistance with poster presentations, manuscripts). Contributing to articles and summary papers of studies for submission to journals, as may be necessary/requested.
- Participating in the training of newly hired research study assistants, as needed.
- Coordinating activities between the hospital and participating collaborators. Regularly traveling to the institutions involved in the project (e.g., MGH, BI, BWH) and communicating project policies and procedures to personnel. Monitoring and reviewing data collection and data entry, and informed consent procedures, ensuring consistency of application.
- Assisting Principal Investigators in planning and implementing research studies and performing other miscellaneous administrative duties as assigned or required

In order to qualify, you must have:

- Bachelor's degree
- Sensitivity in working with multicultural populations, women, infants and young children and demonstrated commitment to diversity, equity, and inclusion
- Ability to work after daytime hours as needed and be available for weekend study sessions.
- Bilingual or professional fluency in both English and Spanish preferred
- Proficiency in using database software, including Microsoft Office (Word, Excel, and PowerPoint) preferred
- MRI and/or EEG data collection experience preferred
- Experience working with children preferred

Apply Here: <https://jobs.bostonchildrens.org/job/16945834/clinical-research-assistant-i-boston-ma/>

Please note: During a public health emergency, individuals in this role may be expected to take on additional duties to respond to organizational needs.

Boston Children's Hospital requires all employees to be vaccinated against COVID-19 and Flu, (unless you are eligible for a medical or religious exemption).

Boston Children's Hospital is an Equal Opportunity / Affirmative Action Employer. Qualified applicants will receive consideration for employment without regard to their

race, color, religion, national origin, sex, sexual orientation, gender identity, protected veteran status or disability.