

## **Clinical Research Assistant II at Boston Children's Hospital**

### **Job Posting Description**

At Boston Children's Hospital, the quality of our care – and our inclusive hospital working environment – lies in the diversity of our people. With patients from local communities and 160 countries around the world, we're committed to reflecting the spectrum of their cultures, while opening doors of opportunity for our team. Here, different talents pursue common goals. Voices are heard and ideas are shared. Join us, and discover how your unique contributions can change lives. Yours included.

### **Job Summary**

The **Fetal-Neonatal Neuroimaging and Developmental Science Center, Laboratories of Cognitive Neuroscience, and Department of Psychiatry and Behavioral Sciences** at Boston Children's Hospital seek to hire a full-time Clinical Research Assistant II responsible for executing tasks associated with The HEALthy Brain and Child Development Study (HBCD). The HBCD Study aims to examine brain and behavioral development in children with and without substance exposure and other highly variable environments from pregnancy to 10 years of age. This nationwide, prospective, longitudinal study will use neuroimaging measures (MRI, EEG), behavioral, physiological, and psychological tools, and a range of biospecimens to understand neurodevelopmental trajectories. This project is part of NIH's Helping to End Addiction Long-term (HEAL) initiative to speed the development and implementation of scientific solutions to the opioid crisis.

### **The responsibilities of a Clinical Research Assistant II are to:**

- Consent and recruit pregnant persons and children for research studies through interviews and written communications. Provide detailed background information regarding studies to families, communicate all policies and procedures, and respond to all inquiries. Evaluate suitability of prospective study candidates and make selections based upon study requirements.
- Help identify, when needed, community resources pertinent to each participant and assist in navigating the use of those resources.
- Assist in increasing supports that would aid participants in completing study requirements.
- Execute study visits remotely, in the lab, and in the home, including behavioral testing, MRI scans, biospecimen handling, EEG and biosensor data collection.
- Serve as liaison to the families in the research studies, guiding and advising them throughout each phase of the study. Coordinate follow-up visits. Act as a resource to study participants, addressing any concerns they may have. Troubleshoot resolution of any issues that may arise throughout the study.

- Participate in the training of newly hired research study assistants, as needed.
- Coordinate activities between the hospital and participating collaborators. Regularly travel to the institutions involved in the project (e.g., MGH, BI, BWH) and communicates project policies and procedures to personnel. Monitor and review data collection and data entry, and informed consent procedures, ensuring consistency of application.
- Assist Principal Investigators in planning and implementing research studies and perform other miscellaneous administrative duties as assigned or required.

**In order to qualify, you must have:**

- Bachelor's degree, and a minimum of one year of relevant work experience
- Experience working directly with individuals with substance use problems, mental health challenges and/or in under-resourced environments, particularly in clinical, social work, or other service-oriented settings preferred
- Experience working with young children preferred
- Bilingual or professional fluency in both English and Spanish preferred
- Proficiency in using database and computer software preferred
- High attention to detail and organizational skills, ability to multi-task, analytical skills to gather and interpret data in which the information or problems are moderately complex to complex
- Well-developed communication skills in order to provide critical information to study participants, effectively deal with conflicting views or issues, and the ability to mediate fair solutions. Work also requires advanced writing skills.
- Sensitivity in working with multicultural populations, women, infants and young children, and demonstrated commitment to diversity, equity, and inclusion.
- Ability to work after daytime hours as needed and be available for weekend study sessions.

**Apply Here:** <https://jobs.bostonchildrens.org/job/17076781/clinical-research-assistant-ii-boston-ma/>

***Please note: During a public health emergency, individuals in this role may be expected to take on additional duties to respond to organizational needs.***

**Boston Children's Hospital requires all employees to be vaccinated against COVID-19 and Flu, (unless you are eligible for a medical or religious exemption).**

Boston Children's Hospital is an Equal Opportunity / Affirmative Action Employer. Qualified applicants will receive consideration for employment without regard to their

race, color, religion, national origin, sex, sexual orientation, gender identity, protected veteran status or disability.