

Clinical Research Coordinator - (3230950)

General Summary/Overview Statement

The MGH Center for Health Outcomes and Interdisciplinary Research (CHOIR) is seeking a Clinical Research Coordinator (CRC) for studies with older adults and adults facing serious illness and their caregivers. The CRC will assist with focus groups, qualitative interviews, and pilot studies to improve and test clinical interventions for a variety of populations. Example projects include: 1) a novel patient-caregiver “dyadic” intervention focused on the prevention of chronic emotional distress within the first month following dementia diagnoses, 2) a mindfulness-based program to reduce lifestyle risk factors of dementia in older adults with subjective cognitive decline, 3) a resilience intervention for patients and their caregivers, and 4) an intervention for nursing home residents. The findings of these studies will inform evidence-based, technology-enhanced interventions for multiple medical populations. The CRC will have additional opportunities to gain clinical research experience at MGH CHOIR.

The CRC will assist CHOIR researchers with a range of study tasks. Responsibilities will include: literature searches, management of IRB-related documents, recruitment and enrollment, data collection and management, providing assistance to patients and their caregivers, and manuscript and grant submissions. The CRC will gain valuable experience and knowledge working in all phases of the research process, ranging from study design to analysis and interpretation of results. They will work alongside other CRCs at CHOIR through team research meetings, trainings, and presentations led by staff within CHOIR and the larger MGH community.

We are seeking a CRC with excellent interpersonal, communication, teamwork, writing, and organizational skills. Our ideal candidate has prior experience in medical settings and collecting patient data such as administering surveys or conducting interviews. We highly value experience and comfort of working with older adults, informal caregivers, medical populations, and individuals from a variety of different backgrounds. Candidates from diverse backgrounds are strongly encouraged to apply. Bachelors or Masters degrees and availability to work in-person are required.

Principal duties and responsibilities

- Implementation of research protocols, including collection of: 1) surveys and clinical assessments; 2) clinical, cognitive, and biomarker-based assessments.
- Recruit and gather data from older adults, patients, and caregivers (in-person and by phone/Zoom)
- Collaborate with providers in other hospital settings (e.g., nurses, physicians)
- Maintain records and databases (self-report, activity and physiological sensors)

- Administer surveys to parents through electronic survey (REDCap)
- Obtain patient study data from electronic medical records
- Conduct literature and library searches
- Ensure compliance with federal and IRB regulations
- Assist with IRB submissions, amendments and continuing reviews
- Assist with preparation of grant applications and manuscripts, including data analyses, literature searches and drafting of texts
- Perform administrative support duties as required
- Attend individual and team meetings
- Bachelor's degree in psychology, gerontology, neuroscience, or related discipline preferred. Prior health care or research experience preferred.

EDUCATION:

- Bachelor's degree required.

EXPERIENCE:

- New graduates with some relevant course/project work or those without any prior research experience will be considered for the Clinical Research Coordinator I position outlined above.
- Those with a minimum of 1-2 years of directly related work experience will be considered for a Clinical Research Coordinator II position.

SUPERVISORY RESPONSIBILITY (if applicable):

- A Clinical Research Coordinator I does not have any supervisory responsibility.
- A Clinical Research Coordinator II may assist with the training and orientation of new staff members.

Please include a cover letter that specifies why you are interested in working at CHOIR.

Apply Here:

https://partners.taleo.net/careersection/ex/jobdetail.ftl?job=3230950&tz=GMT-05:00&tzname=America/New_York

EEO Statement

Massachusetts General Hospital is an Equal Opportunity Employer. By embracing diverse skills, perspectives and ideas, we choose to lead. Applications from protected veterans and individuals with disabilities are strongly encouraged.

Primary Location

MA-Boston-MGH 15 Parkman

Work Locations

MGH 15 Parkman

15 Parkman Avenue

Boston 02114

Job

Clinical

Organization

Massachusetts General Hospital(MGH)

Schedule

Full-time

Standard Hours 40

Shift

Day Job

Employee Status

Regular

Recruiting Department MGH Psychiatry

Job Posting

Jan 31, 2023