



Clinical Research Coordinator

Center for Biobehavioral Health | The Abigail Wexner Research Institute at Nationwide Children's Hospital
Columbus, OH

For More Details and To Apply: Visit [Nationwide Children's Careers](#)

The [Behavioral Trials Office](#) in the [Center for Biobehavioral Health](#) seeks a full-time **Clinical Research Coordinator (CRC)** to support Dr. Kristen Fox's [research program](#) focused on health behaviors, psychosocial functioning, and healthcare experiences among adolescents and young adults living with congenital heart disease. The CRC will play a key role in a National Institutes of Health-funded randomized clinical trial evaluating a mobile health intervention, as well as other projects involving longitudinal and cross-sectional study designs, medical chart reviews, and qualitative and quantitative data collection and analysis. This position requires **in-person work in Columbus, OH**. Flexibility to work occasional evenings or weekends is needed to support participant recruitment and data collection activities.

Although the primary responsibility of the CRC is supporting ongoing research studies, the position also offers **mentorship and professional development opportunities**. The Center for Biobehavioral Health offers a [Post-Baccalaureate Training Program](#), which helps staff explore career pathways and navigate application processes for graduate and professional programs. Additional development opportunities are available for those interested in careers as clinical research professionals.

This position is available immediately, and we are seeking candidates who can begin as soon as possible to support trial needs. A start date in **March or April 2026** is strongly preferred. Because of project timelines and training needs, a **two-year commitment is required**. This position is not suitable for candidates seeking a one-year role.

Key Responsibilities:

- Recruit and obtain informed assent/consent from adolescent and adult research participants by telephone or in person.
- Conduct all research activities in accord with study protocols, responsible conduct of research, and good clinical practice standards.
- Conduct medical records reviews for participant screening and data collection.
- Coordinate data collection and other research activities, including building and maintaining study record-keeping systems using various platforms (e.g., REDCap), sending study reminders, and processing participant payments.
- Documenting study progress and preparing reports in adherence to regulatory requirements.
- Communicate with healthcare providers to support study operations and interact with healthcare providers and patients and families in clinical settings.
- Assist with the conduct and analysis of qualitative interviews.
- Data management, including abstracting and organizing data from medical records, Google Analytics, and other sources, and using statistical analysis software.
- Assist with drafting, submitting, and modifying research protocols.
- Assist with preparing manuscripts, conference abstracts, and other research products.

Desired Experience, Skills, and Abilities:

- Coursework in research methods and/or prior research experience that involved completing research ethics, compliance, and safety training (CITI Program training) is preferred.
- Excellent interpersonal skills and ability to effectively engage research participants, families, collaborators in person and by telephone and videoconferencing platforms.
- Interest in contributing to patient-oriented research that addresses cardiovascular health.
- Experience working or interacting with children or adolescents.
- Excellent organizational skills, attention to detail, and strong written and verbal communication skills.
- Ability to handle sensitive topics and safeguard participant privacy and protected health information.
- Flexibility to work some evenings and weekends for participant recruitment and data collection needs.
- A 2-year commitment to the position is required.

APPLY HERE: [Clinical Research Coordinator I – RI Biobeh Fox](#)