Mount Sinai
Seaver Autism Center for Research and Treatment

Mount Sinai Health System
Icahn School of Medicine
Department of Psychiatry
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Seaver Autism Center for Research and Treatment
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Position Available: Clinical Research Coordinator

Seaver Autism Center for Research and Treatment
Department of Psychiatry
Icahn School of Medicine at Mount Sinai

Great Opportunity for Future Psych/Medical Career

The Department of Psychiatry at the Icahn School of Medicine at Mount Sinai in NYC is looking to fill full-time Clinical Research Coordinator positions at the Seaver Autism Center for Research and Treatment, run by renowned researchers in the field of autism. The Seaver Autism Center leads a progressive research program while providing comprehensive, personalized care to children, adolescents and adults with neurodevelopmental disorders including autism spectrum disorder and related genetic syndromes. Our multidisciplinary team of preclinical and clinical faculty work together to identify the causes of autism and advance effective treatments.

We are looking for highly responsible, organized individuals who are interested in continuing in a medical, psychology, clinical genetics or professional clinical research career. Areas for which these individuals would be responsible include interacting with patients and families seeking our services; study initiation and management including regulatory (IRB), patient scheduling, data entry and biomarker collection (EEG, VEP, eye tracking) for a diverse portfolio of research studies; and assistance with grant preparation, presentations and publications. Our research coordinators have the opportunity to observe clinical and research assessments conducted by our interdisciplinary team of psychiatrists, psychologists, a neurologist, and a genetic counselor.

Interested applicants should hold a Bachelor's degree; be highly familiar and comfortable with widely available computer programs (i.e., Microsoft word, excel, PowerPoint); have a background in psychology, biological sciences, and research design; have experience or strong interest in working with children and adults with neurodevelopmental disorders in a research setting; and be able and willing to work with psychiatric patients in a professional and compassionate manner.

Potential opportunities available to successful applicants include presentations at national conferences; publication in major medical journals; networking among distinguished individuals within the medical/psychology fields; exposure to a range of psychiatric disorders and treatments; close collaboration with experienced research psychiatrists, psychologists, neurologists, and statisticians.

Applicants who speak a second language should include language proficiency in application materials.

Ideal start date for interested candidates is June 2027, and the position requires a two-year commitment. Interested applicants may email cover letter, resume or CV, two letters of recommendation (may be sent directly by recommenders or applicant), a transcript (unofficial is acceptable) and writing sample by January 25th to:

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