

## **Full-Time Project Coordinator Position at the University of Arizona**

The Neuroscience of Emotion and Thought Lab (PI: Dr. Jessica Andrews-Hanna) and the Lab for Social Connectedness and Health (PI: Dr. David Sbarra) at the University of Arizona are seeking a full-time project coordinator to manage a new NIMH-funded R01 study (pending final budgetary approval). The project will examine the neural, behavioral, and real-world correlates of empathy and ruminative thought in adult couples using functional and structural MRI methods, observational laboratory-based measures, psychophysiology, surveys, and experience sampling methods.

The project coordinator will manage the day-to-day activities of this collaborative, multi-session project. Duties will primarily include assisting with participant recruitment and data collection, managing human subjects protocols, recruiting, training, and supervising research assistants, participating in data preprocessing, ordering supplies, and assisting with annual reports and documentation. The project coordinator may also have the opportunity to present data at conferences and contribute to preparation of scientific publications.

The position is ideally suited for a recent college graduate with a bachelor's degree in psychology, neuroscience, family social science, or a related field with at least one year of research experience. The position requires strong interpersonal, organizational, and time management skills, ability to work independently, and interest in the neural and social correlates of mental health. Given the nature of the study, data collection will often occur on evenings and weekends. The project coordinator should be comfortable interacting with diverse adult couples from the community, as well as working closely with undergraduate student research assistants, graduate students, and post-docs.

Experience with Microsoft Word, Excel, and PowerPoint and with searching literature databases (e.g., PubMed, Google Scholar) is required. Preference will be given for experience with programming (e.g., R, Matlab, Python) and/or use of neuroscience methods, particularly fMRI, but these are not requirements to be competitive for the position. Proficiency with statistical analysis software (e.g., R, SPSS) is preferred.

The position will ideally start early 2021; exact start date is flexible. This is a one-year position renewable contingent on performance. Salary will be commensurate with experience and will include health benefits. Review of applications will begin immediately and continue until the position is filled. Interested individuals should email a cover letter, CV, and contact information of 2-3 references to Dr. Erin Maresh at [erinmaresh@arizona.edu](mailto:erinmaresh@arizona.edu). Please include all documents in a single pdf file and include your last name in the file. Questions regarding the position can also be directed to Dr. Erin Maresh.

Located in the beautiful Southwest desert, Tucson is nestled between the Catalina and Tucson Mountains. This bicycle-friendly city has a rich history of cultural diversity and is known for its thriving arts, music, and food scenes, excellent cost-of-living, and year-round outdoor activities, from hiking desert trails to skiing Mt. Lemmon.

Outstanding UA benefits include health, dental, and vision insurance plans; life insurance and disability programs; paid vacation, sick leave, and holidays; UA/ASU/NAU tuition reduction for the employee and qualified family members; state and optional retirement plans; access to UA recreation and cultural activities, and more!

The University of Arizona has been recognized for its innovative work-life programs. For more information about working at the University of Arizona and relocations services, please click [here](#). The University of Arizona is a federally designated [Hispanic-Serving Institution](#), and both the university and Department of Psychology are strongly committed to diversity and inclusive excellence (<https://diversity.arizona.edu/>; <http://psychology.arizona.edu/diversity>). We encourage applications from candidates that are under-represented in higher education and science. The University of Arizona is an EEO/AA Employer.