

Full-Time Research Assistant Position at the Nathan Kline Institute for Psychiatric Research

The Clinical Research Department at the Nathan Kline Institute for Psychiatric Research (NKI) in Orangeburg, NY invites applications for a Research Assistant position. Our research involves clinical trials and investigations into the neurobiology of psychiatric disorders including mood disorders, neurocognitive disorders, and schizophrenia. The RA will work on an experienced multi-disciplinary team of psychiatrists, psychologists, social workers, and research nurses. They will coordinate depression and cognitive impairment studies, with potential involvement in schizophrenia studies, under the supervision of Drs. Dan Iosifescu and Matthew Hoptman. This is an excellent opportunity for obtaining research and clinical experience prior to applying for graduate or medical school. NKI fosters a collaborative environment where research assistants have the opportunity to gain excellent clinical and research experience, with the potential for publication.

Job Duties:

- coordinating clinical trials and/or imaging studies in Major Depressive Disorder, Mild Cognitive Impairment, and potentially Schizophrenia
- community outreach and recruitment
- pre-screening potential study participants
- conducting and documenting the informed consent process
- managing day to day activities of the study including scheduling, problem solving, communication and protocol adherence
- conducting clinical interviews and administering self-report scales
- performing medical tasks such as measuring vital signs, drawing blood, and administering EKGs
- data management including data entry, reviewing data for completeness and accuracy
- preparing progress and other reports for sponsors and other quality assurance/ethics oversight
- assisting in the preparation of grant proposals, manuscripts, other professional presentations
- assisting in preparation and maintaining regulatory documents and IRB submissions
- other technical and administrative support activities may be assigned

Job Qualifications:

- BS/BA in psychology or related field
- two-year commitment required
- prior research experience required
- clinical and/or research experience with psychiatric or medical populations is preferred
- willing to complete a phlebotomy certification course and perform blood-draws
- competent and comfortable with computers and technology
- excellent communication and interpersonal skills
- comfort in interacting with adult research participants
- excellent organizational skills and attention to details
- ability to work independently following initial instruction
- ability to work on a multi-disciplinary team

This position would begin in early summer of 2021.

If you are interested, please send a CV/resume and cover letter to Molly Irvin at molly.irvin@nki.rfmh.org