

Lab Coordinator at Tufts University

Job Description

Overview

The Department of Psychology conducts cutting-edge interdisciplinary research aimed at understanding the causes and consequences of mental processes and behavior. Our primary focus is strongly experimental, with researchers at the forefront of social psychology, neuroscience, applied cognition, human factors, cognitive and affective neuroscience, and developmental psychology. Among the departments at Tufts, we are distinctive in having one of the largest majors on campus, while simultaneously maintaining one of the university's highest research profiles. Psychology supports a robust undergraduate program with large course enrollments and a vibrant graduate program offering doctoral degrees in experimental psychology, as well as cognitive science – an interdisciplinary degree.

The Psychology Department is focused on preparing undergraduate and graduate students to ask science-based questions about the origins and mechanisms of human and animal behavior using discovery-oriented research and teaching. In addition, psychology hosts various events and activities in support of its intellectual community.

What You'll Do

This is a grant funded and one-year limited term position, renewable based upon performance and continued funding.

The Psychology Department is currently seeking a full-time Laboratory Coordinator to begin in July 2024. The Laboratory Coordinator will work closely in Assistant Professor Aerielle Allen's lab, which conducts research seeking to understand how people perceive, navigate, and contend with various social inequities. The Laboratory Coordinator will work closely with the Principal Investigator to manage and coordinate lab research. This position would be an excellent fit for an individual with research interests in social inequality, intergroup relations, collective action, stereotyping, prejudice, and discrimination or health psychology and is looking to strengthen their research skills before applying to graduate school in psychology.

What We're Looking For

Basic Requirements:

- Knowledge and skills as typically acquired by a BA/BS in Psychology, cognitive science, or a related discipline
- 1 year of research laboratory experience

Preferred Qualifications:

- Prior experience coordinating laboratory activities/operations
- Skills in programs related to data analysis (e.g., R, SPSS, Stata) and experimental design (e.g., Qualtrics, MediaLab, DirectRT)
- Experience/interest in working with diverse populations
- Skills in proactively managing teams of undergraduate research assistants working on multiple research projects
- Prior experience coordinating laboratory activities/operations
- Previous experience conducting psychological research is highly desired (ideally experience with independent research, e.g., an honor's thesis)
- The ideal candidate would be extremely conscientious, self-motivated, and highly organized, with excellent interpersonal and communication skills

Special Work Schedule Requirements:

This is a hybrid position expected to be on campus 4 days each week.

Pay Range

Minimum \$24.00, Midpoint \$28.55, Maximum \$33.10

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

An employee in this position must complete all appropriate background checks at the time of hire, promotion, or transfer.

Equal Opportunity Employer - minority/females/veterans/disability/sexual orientation/gender identity.

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