

Lab Coordinator in the SHIC Lab at Boston College

Position: Lab coordinator (In-person, full time)

Where: Boston College, Department of Psychology and Neuroscience & African and African Diaspora Studies Program, Chestnut Hill, Massachusetts

Deadline: May 31st, 2024

Starting salary: 40K

Application documents: Cover letter, Resume/CV, contact of 2 recommenders

Dr. Kengthsagn Louis, incoming assistant professor of psychology at Boston College, is recruiting a full-time Lab Coordinator to start in the summer of 2024 at the SHIC Lab. The SHIC lab will research questions related to health, culture, disparities, and identity. Research at the SHIC lab will be at the intersection of social, health, cultural psychology. Please see Kengthsagn Louis' website for more information about her research: <https://www.kengthsagnlouis.com>

Students who are interested in pursuing a PhD in social psychology or related fields are encouraged to apply. Opportunities to co-author publications will be available.

The position includes Boston College benefits.

Requirements:

- Bachelor of Arts or Science degree
- Undergraduate research experience, preferably in social, health, cultural psychology, or related fields.
- Strong organizational skills.
- Excellent interpersonal skills.
- Ability to complete detailed work accurately.
- Some data analysis experience, utilizing tools such as R, Python, SPSS, etc.
- Proficiency in Word, Excel, and Qualtrics
- Candidates must be organized, detail-oriented, and self-motivated.
- Ability to work with human study participants.

Responsibilities:

- Recruit, train, and supervise undergraduate research assistants.
- Assist in research activities, including obtaining human subjects approval, data collection, and basic analysis.
- Assist in maintaining and creating lab manuals and wikis for different tasks.
- Updating and maintaining lab website.
- Aid in statistical/analytical tasks and provide support to other research staff.
- Implements day to day operations of research and other projects.
- Assist in drafting research memos and communications.
- Prepare charts/graphs and presentations of research findings.
- Provide research-related support, including literature reviews and online research.
- Provide administrative support on grant reports.

Boston College Equal Employment Opportunity Statement

Boston College is a Jesuit, Catholic university that strives to integrate research excellence with a foundational commitment to formative liberal arts education. The university is an affirmative action, equal opportunity employer. In concert with our Jesuit, Catholic mission, Boston College is dedicated to the goal of building a culturally diverse and pluralistic faculty and staff committed to teaching and working in a multicultural environment and strongly encourages applications from women, minorities, individuals with disabilities, and covered veterans. To learn more about how BC supports diversity and inclusion throughout the university, please visit the Office for Institutional Diversity.

[Apply here!](#)