

Clinical Research Assistant II - (3289058)

GENERAL SUMMARY/OVERVIEW:

The McLean Behavioral Psychopharmacology Research Laboratory is seeking a full-time Clinical Research Assistant II (CRA-II) to work on several research studies involving substance abuse and drug development using magnetic resonance imaging (MRI), electroencephalographic (EEG) and other laboratory/outpatient procedures. Duties include, but are not limited to: coordinating research subject activities from inception to completion, recruiting and screening subjects, performing ECGs and phlebotomy, minor lab processing of blood and urine, administering clinical assessments such as the Structured Clinical Interview for DSM Diagnosis (SCID), and mood rating scales, implementing and maintaining quality assurance procedures, managing databases and analyzing data, preparing and monitoring submissions and records to the Institutional Review Board, conducting studies in accordance to GCP (Good Clinical Practices), and manuscript preparation for publication.

The BPRL is a clinical research laboratory focused on exploring the neurobiological bases of drug and alcohol addiction, and on developing new medications and treatments for drug and alcohol abuse. Through approved human use experiments, the goals of the laboratory are to use state-of-the-art pharmacological, physiological, and imaging techniques to understand how drugs of abuse affect the brain and behavior.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Initiates and maintains contact with study participants. Responsible for screening applicants, ensuring they meet appropriate inclusionary and exclusionary criteria, and conveying medical information to the study physician and/or Principal Investigator.
- Places approved advertisements on-line and in local newspapers to recruit study subjects.
- Along with the Principal Investigator, develops and implements new research protocols including design, data collection systems and Institutional Review Board (IRB) approval.
- Corresponds with the IRB, including new application, continuing review (CR) submissions, and amendments, and ensures on-going IRB/IND (Investigational New Drug) approval of studies/drugs.
- Administers standardized clinical assessments (e.g., SCID, MINI) and mood rating scales.
- Performs clinical tests, ECGs, and blood sampling as needed.
- Completes source documentation and maintains regulatory binders for clinical trials.
- Organizes and maintains study databases
- Responsible for data validation and quality control.
- Performs literature searches, as needed.
- Assists Principal Investigator with preparation of study results for presentation and written published articles.
- Maintains supplies, orders, and maintains stock in the lab.
- Performs all other duties, as assigned.

WORKING CONDITIONS:

Located in the McLean Imaging Center. Able to work in an MRI environment and handle biological samples.

The work will be performed in the Behavioral Psychopharmacology Research Laboratory and in the scanning areas of the McLean Imaging Center.

Bending and lifting requirements: none beyond daily office and routine laboratory equipment and supplies.

- Education: BA or BS Degree in psychology, neuroscience, or related biological science field. Undergraduate experience in research methods and demonstration of independent research project desired/preferred.
- Experience: Minimum 1-year related post bachelor's degree experience required.

EEO Statement

McLean is an Affirmative Action Employer. By embracing diverse skills, perspectives and ideas, we choose to lead. All qualified applicants will receive consideration for employment without regard to race, color, religious creed, national origin, sex, age, gender identity, disability, sexual orientation, military service, genetic information, and/or other status protected under law. We will ensure that all individuals with a disability are provided a reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment.

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