



Position: Research Intern Cancer Center/Psychiatry

Description:

Through the Department of Psychiatry, the Cancer Outcomes Research Program (CORE) at the Massachusetts General Hospital is recruiting a part-time (minimum of 10 hours/week) undergraduate intern to join its multidisciplinary team. Working with a diverse group of psychologists, oncologists, palliative care clinicians, psychiatrists, advanced practice nurses, and other specialists, the undergraduate intern will assist with collaborative studies in supportive care. To learn more about CORE, please visit <https://www.massgeneral.org/cancer/outcomes-research>.

The intern will be supervised by the principal investigator and clinical research coordinators. They will have the option to attend a variety of opportunities such as CORE research meetings (Thursdays 1-2pm), study team research meetings (Thursdays 2-3pm), and various departmental Grand Rounds (e.g., Palliative Care, Psychiatry, Cancer Center, and Medical Grand Rounds).

The intern will assist with a variety of responsibilities for study coordination. This role includes:

- Maintaining comprehensive knowledge of study procedures
- Verifying patient eligibility for studies via medical chart reviews
- Performing data collection and data quality assurance checks
- Maintaining study data using REDCap (Research Electronic Data Capture) or other programs
- Creating study materials including logos, manuals, and recruitment flyers
- Preparing study reports, annual reviews, and literature reviews
- Monitoring and evaluating protocol compliance

Qualifications:

- The required number of hours is at least 10 hours per week. Start date is June 2025 through May 2026.
- Qualified applicants should have a willingness and ability to learn about conducting studies in diverse medical settings, be able to work independently, and have excellent communication and organizational skills.
- Additionally, qualified applicants should be comfortable working in a team-oriented environment, often reporting to multiple individuals and collaborating with other study staff. Ideal candidates will have an attention to detail, the ability to handle fluctuating priorities and deadlines, and strong interpersonal skills.
- Proficiency in Microsoft Office is required. While not mandatory, proficiencies in analysis software (e.g., SPSS, NVivo) and skills in statistical programming are beneficial.
- Some college coursework is required, preferentially focusing in the social or health sciences. This is an ideal position for individuals interested in getting experience in research methodology with psychosocial and medication foundations.

To apply, a resume and cover letter can be sent to Laura Dunderdale at ldunderdale@mgh.harvard.edu