

Research Associate I

Center for Health Assessment Research and Translation, University of Delaware

The Center for Health Assessment Research and Translation (CHART) at the University of Delaware (udel.edu/chart) is looking for a full-time research associate to assist our research faculty and scientists in carrying out grant-funded research projects. The Center aims to improve the quality of healthcare and quality of life for rehabilitation populations and individuals with traumatic injury by improving patient assessment tools and practices. In particular, our team of psychologists and psychometricians studies the science and practice of outcomes measurement. CHART is funded through grants from the National Institutes of Health, the U.S. Department of Defense, and private foundations.

Major responsibilities include (as applicable to the projects assigned):

1. **Conduct Patient Interviews**
 - a. Conduct phone interviews and/or in-person data collection, as appropriate
 - b. Ensure standardized procedures are followed
2. **Develop Study Procedures:**
 - a. Prepare and submit IRB applications, continuations, and amendments
 - b. Develop recruitment, recordkeeping, tracking, communication, and data collection procedures for studies as assigned
 - c. Assist with creating manuals of procedures for specified projects
 - d. Prepare and assemble project briefing books for communicating with collaborators and study sponsors
3. **Data Management:**
 - a. Assist in developing and testing data collection platform (in REDCap or similar) for studies
 - b. Monitor subject accrual and report to study team members
 - c. Develop and implement audit processes to review data quality and human subjects compliance
4. **Code Qualitative Data from Human Subjects Interviews**
5. **Assist in Writing and Preparing Manuscripts, Posters, Website Materials, and other Publications**
6. **Assist in Grant Preparation and Planning, Including Writing Grant Text**

Qualifications

- **Minimum Bachelor's Degree, preferably in psychology or related field**
- **Minimum of one year previous research experience**
- **Excellent oral communication skills (research interview experience preferred)**
- **Excellent organizational skills**
- **Strong writing skills**
- **Ability to work on multiple projects concurrently**
- **Ability to take direction and then work independently**
- **Good facility with technology**
- **Professional demeanor when interacting with participants and collaborators**

Qualified candidates should send a cover letter and résumé/CV to: **Jerry Slotkin, Ph.D., CHART Assistant Director**, by e-mail at slotkinj@udel.edu.