

Program and Project Support Coordinator at the University of Missouri

The *mpower* project at the University of Missouri is seeking a full-time Program and Project Support Coordinator to begin in the summer or fall of 2024. The initial appointment is for one year, with the possibility to extend for additional years based on annual review.

Directed by Drs. Erin Hennes and Sean Lane, the *mpower* project is an NIH-funded interdisciplinary research team developing improved methods for statistical power analysis. This position involves assistance with coordinating with psychologists, statisticians, computer scientists, and engineers who are developing traditional and novel approaches to data simulation, meta-analysis, generalizability theory, and machine learning to develop user-friendly, efficient, and expansive statistical tools and empirically-informed guidance for the optimal design of quantitative behavioral and social science research.

Drs. Hennes and Lane are committed to the development of their staff. If interested in pursuing continued education or developing research projects, they will support their staff through mentorship and with the application process. If you are excited by this opportunity and are self-motivated with a high level of professionalism, ethics and integrity, as well as an outstanding attention to detail, please consider applying for this job.

The Program and Project Support Coordinator will assist in coordinating all research activities across all project personnel.

Key Responsibilities:

- Facilitating communications amongst personnel and with funding agencies and stakeholders
- Scheduling in-person and virtual team meetings and arranging travel
- Supervising undergraduate and graduate researchers
- Monitoring project deadlines and progress
- Assisting with budget records and preparing financial reports
- Assisting in preparation of progress and final reports, and grant and manuscript preparation
- Managing the project website

Project Coordinator; the *mpower* project; University of Missouri. Listed as a postbacc position but applicants interested in advanced quantitative methodology, software development, and/or open science/best practice will be considered at multiple pay grades. Interested potential postbaccs to postdocs

should apply. Job ID: 51766. Deadline 6/14. Apply online by submitting a cover letter and CV.

[Apply here!](#)