

Project Coordinator at Wesleyan University

Position Information

Position Information

Job Posting Number	S00988
Position Title	Lab Coordinator
Department	Psychology Department-1019
Job Category	Staff Posting
Position Type	Full-Time
Pay Type	Hourly
Salary Range	\$18.61-\$21.54/hr.
Compensation Practices	Experience is taken into consideration in the determination of salary offers. For more information visit https://www.wesleyan.edu/hr/handbook/compensation-practices/index.html
Position Details	<p>The Schizophrenia Cognition Lab at Wesleyan University, directed by Dr. Matthew Kurtz, announces a full-time lab coordinator position starting summer, 2022. The lab coordinator will assist with studies on cognitive training in people with severe mental illness, including a an NIMH-funded study comparing two conceptually distinct, evidence-based forms of cognitive training to a computer games control condition. The lab coordinator will also assist with other general duties in the lab, and with research collaborations across labs.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none">• Hiring and coordination of undergraduate research assistants and organization of lab meetings• Assist with recruiting participants at local clinical research sites• Coordinating and strengthening relationships with local, psychiatric clinical research sites• Conducting assessments and interventions with individuals with severe mental illness at local clinical sites• Data management and analysis• Managing administration of research studies (study preregistration; IRB submissions, study programming)• Supporting a positive lab group culture

	<ul style="list-style-type: none"> • Conducting literature searches • Assisting with the preparation of conference abstracts, manuscripts, and grants • Other duties as assigned <p>This position is approved for one year. The lab coordinator will have the opportunity to be directly involved in research, to earn authorship on journal articles, to attend research conferences, and to participate in other professional development activities.</p>
<p>Minimum Qualifications</p>	<p>Bachelor’s degree in Psychology, Neuroscience, or a related field</p> <p>Prior psychology research experience.</p> <p>Demonstrated organizational skills, interpersonal skills, communication skills, and attention to detail.</p> <p>General computer skills and statistical software experience.</p> <p>Intellectual interest in the lab’s research areas.</p> <p>Demonstrated commitment to work within a diverse environment and interact openly with individuals of different backgrounds.</p>
<p>Preferred Qualifications</p>	<p>Experience working with people with a psychiatric illness.</p> <p>Experience working in a psychology or neuroscience lab using experimental methods.</p>
<p>Management Competencies</p>	<p>Not Applicable</p>
<p>Competencies</p>	<p>Functional/technical skills, Interpersonal skills/savvy, Oral communications, Organizational skills, Teamwork/collaboration, Time management, Written communications, Respects diversity, Commitment to sustainability</p>
<p>Special Instructions to Applicants</p>	<p>Application close date is June 30, 2022.</p>
<p>Additional Information</p>	<p>Any and all offers to external applicants are contingent on the candidate’s completion of a pre-employment background check screening and pre-employment physical to the satisfaction of Wesleyan University.</p> <p>Wesleyan requires all employees to be vaccinated against Covid 19 unless they meet the criteria for a medical or religious exemption. New employees must be</p>

	<p>vaccinated prior to their start date. If an employee needs an exemption for medical or religious reasons, they must submit a request to Wesleyan and be approved before their start date.</p>
Benefits	<p>Wesleyan offers a broad range of employee benefits and development opportunities, including comprehensive group insurance plans, wellness programs and incentives, generous paid time off and retirement plans. We also offer flexible work schedules, employee and dependent tuition programs, as well as access to Wesleyan's BLS & GLS programs for those who qualify (tuition is waived for up to 2 courses a term; some fees and taxes may apply).</p> <p>Detailed information on the benefits of working at Wesleyan is located at: https://wesleyan.edu/hr/careers/prospective-resources.html.</p>
Apply Here	<p>https://careers.wesleyan.edu/postings/8598</p>