

## Instructions for Petition Form

**I wish to petition for:** This form is used for all concentration petitions, so describe what you are petitioning for (e.g. deferral of sophomore tutorial requirement; counting Stat 104 toward basic methods; counting [course number and name] as non-dept. advanced course).

**Course Information:** Please fill out all relevant info. This semester's course information not required if you are petitioning to count a course you took in the past.

**Petition Statement:** You should write your petition statement carefully. The department often decides a petition on the basis of information provided in a statement. If you are petitioning for concentration elective credit for a non-departmental course, be sure to explain how the course meets the criteria for petitioned course described on the [Non-Departmental Advanced Courses](#) webpage.

**Course Syllabus:** Please include a syllabus if you are petitioning to count a course toward concentration requirements (Syllabus not required for Stat 100/104 petitions).

**Signatures:** These signatures attest that you have discussed your petition with your concentration adviser, and that your adviser believes you have made the strongest case you can for your request. This signature does not signify that your adviser agrees with your request or that the department approves it.

**Submission:** This application should be submitted with attachments to the Psychology Undergraduate Office, William James Hall 218.

### Deadlines for 2014-2015:

| PETITIONS FOR:   | FALL 2014   | SPRING 2015   |
|--|---|---|
| Requirement Postponement   | September 8th   | January 29th  |
| Cross-Registration Course Departmental Deadline                    | September 15th (for Sept 19th cross-registration college deadline ) | February 6th (for Feb 13th cross-registration college deadline) |
| Related FAS Course: Expedited or Petitioned                        | November 14th   | for seniors: January 30th<br>all others: May 3rd                |
| MBB Track Course Change  | November 14th   | for seniors: January 30st<br>all others: May 1st                |
| Previous Courses for students entering concentration this semester | November 14th   | May 1st   |

**After Submission:** The Head Tutor and Advising Administrator will review your petition and e-mail you a decision on it. Feel free to check in on the status of your petition.

**PSYCHOLOGY CONCENTRATION PETITION FORM**

*THE DEPARTMENT WILL ONLY CONSIDER FULLY COMPLETED APPLICATIONS.*  
Read instructions above carefully.

**DATE OF PETITION:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**YEAR OF GRADUATION:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**HOUSE:** \_\_\_\_\_

**I wish to petition for:** (e.g. non-departmental advanced course, deferral of basic methods, etc.)

\_\_\_\_\_

**Course Information:**

Course #/Name: \_\_\_\_\_ Term/Year of Course: \_\_\_\_\_

Instructor: \_\_\_\_\_ Grade Received: \_\_\_\_\_

Other Courses I am taking this semester:

\_\_\_\_\_

**ATTACHMENTS:**

\_\_\_\_\_ Petition Statement

\_\_\_\_\_ Course Syllabus

**SIGNATURES:**

Concentration Adviser:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Student:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**DECISION: (For Departmental Use ONLY)**

\_\_\_\_\_ Approved

\_\_\_\_\_ Denied

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Departmental Approval Signature

\_\_\_\_\_

Date