

## Instructions for Petition Form

**I wish to petition for:** This form is used for all concentration petitions, so describe what you are petitioning for (e.g. deferral of sophomore tutorial requirement; counting Stat 104 toward basic methods; counting [course number and name] as non-dept. advanced course).

**Course Information:** Please fill out all relevant info. This semester's course information not required if you are petitioning to count a course you took in the past.

**Petition Statement:** You should write your petition statement carefully. The department often decides a petition on the basis of information provided in a statement. If you are petitioning for concentration elective credit for a non-departmental course, be sure to explain how the course meets the criteria for petitioned course described on the [Approved Non-Departmental Courses](#) webpage.

**Course Syllabus:** Please include a syllabus if you are petitioning to count a course toward concentration requirements (Syllabus not required for Stat 100/104 petitions).

**Signatures:** These signatures attest that you have discussed your petition with your concentration adviser, and that your adviser believes you have made the strongest case you can for your request. This signature does not signify that your adviser agrees with your request or that the department approves it.

**Submission:** This application should be submitted with attachments to the Psychology Undergraduate Office, William James Hall 218.

### Deadlines for 2015-2016:

PETITIONS FOR:	FALL 2015	SPRING 2016
Requirement Postponement	September 9th	January 28th
Cross-Registration Course Departmental Deadline	September 15th (for Sept 18th cross-registration college deadline )	February 8th (for Feb 12th cross-registration college deadline)
Related FAS Course: Expedited or Petitioned	November 13th	for seniors: January 29th all others: April 29th
MBB Track Course Change	November 13th	for seniors: January 29th all others: April 29th
Previous Courses for students entering concentration this semester	November 13th	April 29th

**After Submission:** The Head Tutor and Advising Administrator will review your petition and e-mail you a decision on it. Feel free to check in on the status of your petition.

**PSYCHOLOGY CONCENTRATION PETITION FORM**

*THE DEPARTMENT WILL ONLY CONSIDER FULLY COMPLETED APPLICATIONS.*  
Read instructions above carefully.

**DATE OF PETITION:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**YEAR OF GRADUATION:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**HOUSE:** \_\_\_\_\_

**I wish to petition for:** (e.g. non-departmental advanced course, deferral of basic methods, etc.)

\_\_\_\_\_

**Course Information:**

Course #/Name: \_\_\_\_\_ Term/Year of Course: \_\_\_\_\_

Instructor: \_\_\_\_\_ Grade Received: \_\_\_\_\_

Other Courses I am taking this semester:

\_\_\_\_\_

**ATTACHMENTS:**

\_\_\_\_\_ Petition Statement

\_\_\_\_\_ Course Syllabus

**SIGNATURES:**

Concentration Adviser:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Student:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DECISION: (For Departmental Use ONLY)**

\_\_\_\_\_ Approved      \_\_\_\_\_ Denied

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Departmental Approval Signature

\_\_\_\_\_  
Date