

## **Rutgers University: The Hamilton Lab**

([www.thehamiltonlab.org](http://www.thehamiltonlab.org))

The Hamilton Lab directed by Dr. Jessica L. Hamilton in the Department of Psychology at Rutgers University is hiring a Research Coordinator/Assistant to join us starting June 2023! The Hamilton Lab conducts research on adolescent self-injurious thoughts and behaviors, with a focus on the risk and protective roles of social media use and sleep. The position will primarily support an ongoing NIMH-funded study using innovative ambulatory methods (ecological momentary assessment, actigraphy, and smartphone sensing) and clinical interviews to investigate social media and sleep disruption in suicide risk among adolescents with diverse identities and backgrounds. The coordinator will also be involved in ongoing research focused on adolescents' experiences on social media and development of a sleep intervention. In this position, the coordinator will have the opportunity to engage in every stage of the research process, including initiation and implementation of new research ideas and protocols, collecting, managing and analyzing data, as well as oversee daily laboratory activities and supervise a team of undergraduates. The lab has a strong focus on diversity, equity, and inclusion, which the coordinator will contribute to through science communication efforts, community outreach, and mentorship of undergraduate students and high school students on our youth advisory board. We are seeking applicants who are organized, creative, excellent at problem-solving, excited to contribute to and build the lab culture, and passionate about conducting research that impacts the community. This position is an excellent opportunity for individuals seeking to gain research and clinical experience prior to graduate study in clinical psychology or related programs.

### **Duties & Responsibilities:**

Research responsibilities will include (but are not limited to): coordinating data collection and management; participant recruitment and tracking; conducting study assessments and clinical interviews; interfacing with adolescent participants and their families; assisting in the development and execution of study and lab protocols; maintaining and communicating with the IRB and other administrative bodies; assisting with research reports and procedures; assisting with management of study budgets.

Lab responsibilities will include (but are not limited to): hiring and training a team of undergraduate students; supervision and task delegation of undergraduate lab members; coordinating lab schedules; co-leading lab meetings and trainings; and overseeing community outreach projects and science communication efforts.

Based on interest and suitability, there will likely be opportunities to conduct independent research, submit presentations to and attend conferences, prepare manuscripts for publication, and assist with grant applications.

### **Qualifications:**

Required: A Bachelor's degree in Psychology or a related field (e.g., public health, pre-med) is required. The successful candidate will also have strong writing and verbal skills; excellent interpersonal skills; demonstrate strong organizational, leadership, and time-management skills with attention to detail; proficiency in managing multiple tasks; and working both independently as well as with a team; proficiency in word processing and Excel. One year of prior research experience is required (including as a volunteer or student), preferably in a psychology lab or other clinical sciences.

Preferred: Experience interfacing with children and adolescents, preferably in clinical settings. Experience with or desire to gain skills related to data management, statistical software (e.g., R, SPSS), survey development and implementation (e.g., Qualtrics), and coding. Ideal candidate will also have prior leadership experience for at least a year, which can include experience in a student organization, and be interested in a 2-year commitment for this position.

If you think you are a good fit for the position, please apply regardless of whether you meet all (or most) of the qualifications! You might be thinking that you are not qualified (and studies show that women, persons of color, and those from lower SES backgrounds are less likely to apply for positions unless they meet all qualifications). However, you should apply if you believe you have skills that are relevant (even if not exact), and you are passionate about clinical science and being part of a team that conducts and disseminates meaningful research.

Application information :

The start date is early June 2023. Review of applications will begin February 20<sup>th</sup> and continue until the position has been filled. Please note that the COVID-19 vaccine is required to be on campus at Rutgers, which is available to all faculty, staff, and students on campus. Interested applicants are invited to submit a cover letter and CV (with references) through the following link:

[Apply for The Hamilton Lab here!](#)

For additional information, please visit the lab website at [www.thehamiltonlab.org](http://www.thehamiltonlab.org) or contact Dr. Hamilton at [Jessica.hamilton@rutgers.edu](mailto:Jessica.hamilton@rutgers.edu).