

Research Assistant at the University of Pennsylvania

The CTSA at the Department of Psychiatry, Perelman School of Medicine, University of Pennsylvania, is seeking to hire a full-time Research Assistant immediately or as soon as possible. Please distribute the below job description to any qualified 4th year undergraduates seeking a position.

“Job Description

Responsible for helping coordinate a NIMH funded cognitive behavioral treatment of PTSD awarded to Edna B. Foa. Duties include assisting in data management, talking with and scheduling participants and prospective participants, and project management (e.g. scheduling, tracking progress). Will have knowledge of research methods and statistics commonly used in psychology and will carry out research tasks including literature reviews for grant and manuscripts preparation, database development and management, and helping conduct data analysis. They will be responsible for the completion of psychiatric and diagnostic questionnaires, maintaining clinical records and documentation, and ensuring regulatory compliance and adherence with Good Clinical Practice. Work will be under the supervision of the of Edna B Foa.

Qualifications: Bachelor's Degree with 0-1 year of related experience or equivalent combination of education and experience is required. Working Conditions Office, Library, Computer Room Physical Effort Typically sitting at a desk or table; Occasional lifting 25 lb. or less. Experience with fMRI, Redcap, psychophysiology (e.g. SCR), and phone screening preferred but not required. Experience with fMRI, Redcap, psychophysiology (e.g. SCR), and phone screening preferred but not required.”

The position is full-time and in Philadelphia beginning immediately or as soon possible. Interested applicants should submit a CV and Cover letter to Edna B. Foa Email:foa@penmedicine.upenn.edu.