

## Research Coordinator at the University of California, Irvine

### Position description

Applications are invited for a Assistant Specialist - Research Coordinator position at the University of California, Irvine (UCI), Department of Psychological Science. The Research Assistant will work under the supervision of Dr. Jason Schiffman and Alison Boos, and join a lab dedicated to producing meaningful research and services surrounding clinical high-risk (CHR) for psychosis, with an emphasis on inclusivity and addressing underserved populations. This position is full-time for those with a strong interest in clinical psychology and psychosis research, and is ideal for someone interested in applying for graduate school in the upcoming years.

The Research Coordinator will primarily work on a large, multi-site clinical trial that aims to assess the efficacy of a low-risk medication in a population of individuals at CHR. The Research Coordinator will also join a collaborative team responsible for managing several ongoing large-scale studies of psychosis risk.

Primary activities for the Research Coordinator will include:

- Recruiting research participants
- Clinical data collection including semi-structured clinical interviews, standardized assessments, and cognitive tasks
- Biomarker data collection including biospecimen samples (e.g., saliva)
- Collect EEG data
- Manage study databases, such as REDCap
- Report to funding bodies
- Assist in Institutional Review Board (IRB) submissions
- Contribute to other daily lab operations and project logistics as needed (e.g., supervising undergraduate research assistants, organization of project documents, coordinating meeting logistics, purchasing orders for lab materials)

In addition to these experiences, the Research Coordinator will also get Yale-certified training to administer the Structured Interview for Psychosis-Risk Syndromes (SIPS), the gold-standard assessment of clinical high-risk experiences or symptoms. There will likely be publication and presentation experiences available, as well as other opportunities for professional development and mentorship.

Interested candidates should submit a resume/CV and a cover letter. The resume or CV should include overall undergraduate GPA, Psychology or related field GPA (if applicable), and relevant coursework. The cover letter should detail experience with items listed under preferred qualifications (if applicable), relevant professional and/or research experience, and career goals and interests.

### Qualifications

Basic qualifications (required at time of application)

B.A, B.S., or equivalent in psychology, cognitive science, neuroscience, or related field

At least one year of relevant research experience or equivalent (e.g., one year full-time working in a lab as a research assistant, lab tech, or research coordinator; 2+ years part-time in a research lab position)

[Apply here!](#)