

RESEARCH ASSISTANT AT PROVIDENCE VA MEDICAL CENTER

The VA Providence Healthcare System is looking to hire a full-time research assistant to work on several ongoing research studies including clinical trials testing pharmacotherapy for neuropathic pain in Veterans and hospital aftercare programs for patients with co-occurring mood and substance use disorders, which are run by Principal Investigators, Jane Metrik, Ph.D. (<https://vivo.brown.edu/display/jmetrik>) and Brandon Gaudiano, Ph.D. (<https://vivo.brown.edu/display/bgaudian>). The position is available to start in September 2024 or sooner. Drs. Metrik and Gaudiano are psychologists at the VA Providence Healthcare System affiliated with the Brown University's Department of Psychiatry and Human Behavior and Brown's School of Public Health, the Center for Alcohol and Addiction Studies (CAAS).

The VA Providence Healthcare System is located in Providence, RI, provides comprehensive outpatient and inpatient care to Veterans residing in Rhode Island and southeastern Massachusetts. The current research projects will involve coordination among several VA clinics and services as well as coordinating with other VAs across the country involved in one of the multisite clinical trials.

Status	Full-Time
Hours	Daytime (Monday through Friday).
Has Benefits	Yes

Job Description

Be part of a dynamic and productive multidisciplinary team, conducting cutting edge clinical research that impacts and improves the health and well-being of our nation's Veterans. Brown University-affiliated researchers working at the VA Providence Healthcare System are seeking to hire a research assistant for several grant-funded studies including a clinical trial testing pharmacotherapy for neuropathic pain and a study of post-hospital interventions for patients with mood disorders and comorbid substance use disorders. Opportunities will include attendance at academic presentations, monthly brown bag discussions, and educational and professional development sessions on campus and those offered by our affiliates.

Responsibilities of the position include but are not limited to:

- Recruiting and tracking research participants, screening electronic medical records, and conducting research assessments with patients. Providing all aspects of support on clinical research protocols.

- Assisting with completing and maintaining study data collection forms and source documents. Maintaining research patient records and regulatory binders. Performing data entry and managing databases.
- Preparing for regulatory visits by monitoring safety reports, completing source documents, maintaining compliance documents, and assisting in protocol feasibility evaluation with Principal Investigator.
- Monitoring safety adverse events reports for study sponsors and preparing appropriate documentation for IRB under supervision of the Principal Investigator.
- Monitoring deadlines and preparing IRB applications, progress reports, and informed consent forms. Preparing documents for all review committees as required.
- Coordinating with the PI and other key research personnel to assure that clinical research activities are performed in accordance with federal/state and institutional regulations, policies and procedures.

Required Education

Bachelor's degree in a healthcare field, psychology, public health, or related field required. Experience as a research assistant for studies involving human subjects. Experience with psychology/psychiatric research and/or working with Veteran populations desirable.

Job Competencies

- Excellent interpersonal and organizational skills to independently manage workflow.
- Strong verbal abilities and communication skills Meticulous attention to detail; maturity, and responsibility
- Demonstrated ability to work independently, prioritize tasks, perform multiple tasks efficiently and accurately, take initiative and maintain organized working conditions
- Team player with strong ability to work with other staff on the project
- Proficiency in Microsoft Office is required; Skills using Qualtrics, SPSS, and REDCap are a plus.
- Fluent in written and spoken English

Application Method Email cover letter and CV/resume to Dr. Jane Metrik at Jane_Metrik@brown.edu and Dr. Brandon Gaudiano at brandon_gaudiano@brown.edu.