

Research Coordinator – Human Behavior Lab - UVA

Under general direction of faculty and/or senior research personnel, Research Coordinator employees support the development, design, and implementation of research projects according to plans. They operate with understanding of research goals and objectives but follow established protocols and guidelines. Employees seek instruction in areas of complexity.

The Department of Psychology at the University of Virginia is seeking to hire a Research Coordinator to help oversee lab operations and assist with data collection. As a research lab, we aim to understand how social threat and reward processes develop during adolescence and are associated with mental health. To study these social processes, our lab integrates multiple methods, including functional magnetic resonance imaging (fMRI) and ecological momentary assessment (EMA).

The individual who fills this position will be involved in all aspects of the research process and duties related to launching a new research lab, including (but not limited to):

- coordinating daily lab operations; maintaining study protocols
- collecting and managing data; recruiting and running participants
- hiring and supervising undergraduate Ras
- and assisting with IRB management, grant applications, and manuscript preparation.

Professional development opportunities will also be available. This position is ideal for a highly motivated individual interested in gaining research experience prior to graduate school in psychology or a related field.

The position requires a two-year commitment, with an anticipated start date of September 1, 2023. Continuation of role in Year 2 is contingent on satisfactory Year 1 performance.

These full-time positions will remain open until filled.

This is a restricted position contingent on continued funding.

APPLICATION PROCESS:

Process for External Applicants: Please apply through [Workday](#), and search for “PSYC – Research Coordinator – Human Behavior Lab”. Complete an application online and attach a cover letter, CV/resume, and contact information for three professional references (name, email address, telephone number, and address).

Process for Internal UVA Applicants: Please apply through your Workday Home page, search “Find Jobs”, and search for “PSYC – Research Coordinator – Human Behavior Lab”. Complete an application online and attach a cover letter, CV/resume, and contact information for three professional references (name, email address, telephone number, and address).

The University of Virginia, including the UVA Health System and the University Physician’s Group are fundamentally committed to the diversity of our faculty and staff. We believe diversity is excellence expressing itself through every person’s perspectives and lived experiences. We are equal opportunity and affirmative action employers. All qualified applicants will receive consideration for employment without regard to age, color, disability, gender identity, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status, and family medical or genetic information.

MINIMUM REQUIREMENTS Education: Associate’s degree in related field Experience: Equivalent experience/course work will be considered in lieu of degree. Licensure: None

PHYSICAL DEMANDS This is primarily a sedentary job involving extensive use of desktop computers. The job does occasionally require traveling some distance to attend meetings, and programs.

COVID Vaccination Requirement and Guidelines

Please visit the [UVA COVID-19 Job Requirements and Guidelines](#) webpage prior to applying for current information regarding vaccination requirements and guidelines for employment at UVA.

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[APPLY HERE](#)