

# RESEARCH STUDY COORDINATOR AT THE UNIVERSITY OF WASHINGTON

The [Genetic Risk and Neurodevelopment Lab](#) in the Department of Psychology at the University of Washington, directed by Dr. Jennifer Forsyth, is seeking applications for a full-time Research Study Coordinator 1 (NE S SEIU 925 Non Supv) position. We are focused on understanding genetic, neurobiological, and environmental mechanisms underlying the development of major mental illnesses. The coordinator will be crucially involved on an on-going NIMH-funded project based in Colombia that aims to identify early clinical and neurobehavioral markers of genetic risk for psychiatric disorders and improve prediction of long-term clinical outcomes. The coordinator will also assist on other on-going related projects.

## DUTIES AND RESPONSIBILITIES

- Coordination and oversight of Colombia-based project, including working closely with study team in Colombia and a second US-based site to assist with data collection procedures, monitor participant recruitment and data quality, and coordinate DNA sample storage and processing.
- Assisting with preparation and management of human subjects applications, consent forms and progress reports for institutional review board.
- Cleaning and organizing data for analysis and preparing summary reports.
- Assisting with processing neuroimaging and/or genetic data using existing pipelines.
- Assisting with maintaining contact with study sponsors and completing reports for study sponsors.
- Creating documentation for laboratory procedures.
- May direct the work of other laboratory staff and research assistants. Perform related duties as required.

## MINIMUM REQUIREMENTS

- Two years of college level course work in a relevant academic area AND two years of experience performing work in support of clinical, biomedical, or behavioral research studies involving human subjects OR equivalent education/experience.

## ADDITIONAL REQUIREMENTS

- Fluent in Spanish

## DESIRED QUALIFICATIONS

- The lab aims to provide an enriching and supportive environment for all staff and trainees and candidates from all backgrounds are encouraged to apply.
- Experience with data management software and statistical software such as REDCap and R is preferred but not required.
- Experience with bash scripting and unix-based command line tools for

- processing neuroimaging or genetic data is also highly desirable but not required.
- Excellent organizational, problem-solving, and communication skills, and excellent grades in relevant undergraduate coursework are desired.
  - There will be opportunities to conduct independent research, submit presentations to conferences, and prepare manuscripts for publication if in line with applicant's goals.

Committed to attracting and retaining a diverse staff, the University of Washington will honor your experiences, perspectives and unique identity. Together, our community strives to create and maintain working and learning environments that are inclusive, equitable and welcoming.

[The University of Washington is an affirmative action and equal opportunity employer.](#) All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.

To request disability accommodation in the application process, contact the Disability Services Office at 206-543-6450 or [dso@uw.edu](mailto:dso@uw.edu).

[Apply here!](#)