

Research Support Specialist



Required Qualifications (as evidenced by an attached resume):

Bachelor's degree (foreign equivalent or higher) in Psychology or related field in hand by August 2023. Experience conducting psychology intervention, implementation, or mental health services research (student experience, internship or traineeship may be considered).

Preferred Qualifications:

Experience working directly with clinical populations. Experience with data analysis software programs (such as Qualtrics, Redcap, etc.).

Brief Description of Duties:

Working independently under general supervision, the research support specialist will assist in coordinating several research studies in Dr. Last's lab. The research support specialist will assist with various community-based studies that examine community clinicians' barriers to implementing evidence-based practices and will assist in projects that seek to support community clinicians' use of evidence-based practices. The Research Support Specialist will assist Dr. Last in conducting a mixed methods study (using both qualitative and quantitative methods) to assess clinicians' needs for supports and to co-develop a tool to provide them with structured clinical support. The Research Support Specialist will also support Dr. Last's efforts to test the tool at the Krasner Psychological Clinic, the training clinic at Stony Brook University. Finally, the research support specialist will also assist Dr. Last in various research studies related to LGBTQ+ mental health.

Specific responsibilities may include: coordinating community-based recruitment efforts for the project; consenting clinicians, youth, and families to participate in the research studies; coordinating and overseeing data collection from research participants; monitoring participant study and follow-up assessment completion; managing participant compensation; supervising undergraduate research assistants working on the project; preparing data collected via Qualtrics and other data management software tools for analysis; and working with Dr. Last to oversee successful day-to-day operations related to the project. The proposed Start-date will be September 1st, 2023. This position is proposed for one calendar year, with potential for renewal based on successful performance and availability of funds. The successful incumbent will have outstanding interpersonal skills; have experience conducting intervention, implementation, or mental health services research studies; and demonstrate strong organizational, leadership, and time-management skills with an exceptional attention to detail. Essential for this role is the adeptness to work independently as well as part of a team with a collaborative approach to problem solving. This position would be an excellent fit for applicants interested in pursuing graduate study in clinical psychology or a related discipline.

The Research Support Specialist must have outstanding written, verbal, and interpersonal communication skills. With the comfortability of successfully working independently as well as part of a team with a collaborative approach to problem solving. Strong organizational and time management skills with exceptional attention to detail is essential for the Research Support Specialist for Psychology.

- Organizing recruitment and program evaluation efforts.
- Coordinating contact with participants.
- Training and supervising.
- Managing data.
- Assist with managing lab materials, lab ordering, and lab logistics.
- Assist with IRB compliance, progress reports.
- Other duties as assigned.

Special Notes:

The Research Foundation of SUNY is a private educational corporation. Employment is subject to the Research Foundation policies and procedures, sponsor guidelines and the availability of funding. FLSA Non Exempt position, eligible for the overtime provisions of the FLSA.

This position may be eligible for alternative workplace arrangements/telework (remote or virtual) or hybrid.

Resume/CV and cover letter should be included with the online application.

Stony Brook University is committed to excellence in diversity and the creation of an inclusive learning, and working environment. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, familial status, sexual orientation, gender identity or expression, age, disability, genetic information, veteran status and all other protected classes under federal or state laws.

If you need a disability-related accommodation, please call the university Office of Equity and Access (OEA) at (631) 632-6280 or visit [OEA](#).

In accordance with the Title II Crime Awareness and Security Act a copy of our crime statistics can be viewed [here](#).

Job Number:

2301496

Official Job Title: Research Support Specialist

Job Field

: Administrative & Professional (non-Clinical)

Primary Location

: US-NY-Stony Brook
Department/Hiring Area: Psychology

Schedule

: Full-time

Shift

:Day Shift Shift Hours: 8:30-5:00

Posting Start Date

: May 31, 2023

Posting End Date

Jun 21, 2023, 11:59:00 PM

Salary: Commensurate with experience

Appointment Type: Regular

Salary Grade:N11

SBU Area: The Research Foundation for The State University of New York at Stony Brook

[Link to Online Application](#)