

Position Available: Clinical Research Coordinator

At Seaver Autism Center for Research and Treatment, Foss-Feig Lab
Psychiatry Department at Mount Sinai

The Department of Psychiatry at the Icahn School of Medicine at Mount Sinai in NYC is looking to fill a full-time research position at the Seaver Autism Center for Research and Treatment. The Seaver Autism Center is a clinical research center focusing on the study of autism spectrum disorder through genetics, imaging, pharmaceutical, and neuropsychological research studies.

Dr. Jennifer Foss-Feig, Assistant Professor at the Seaver Autism Center at Mount Sinai, is seeking a full-time clinical research coordinator. Dr. Foss-Feig's lab investigates neural mechanisms associated with autism spectrum disorders (ASD), as well as measure development from questionnaires to biomarkers. Methods in the lab include EEG, MRI, eye tracking, and neuropsychological approaches. The lab is seeking assistance on an ongoing NIMH R01-funded research study that seeks to validate a novel assessment measure of ASD, called the Positive and Negative Inventory (PNI) for ASD. This measure will be collected in tandem with gold-standard ASD assessments to determine its validity and sensitivity. The clinical research coordinator will be responsible for recruitment, enrollment, research activities, and data related tasks for children ages 3-11 and their families. Studies are conducted in the context of the integrated Seaver Autism Center clinical research team, where all participants undergo comprehensive clinical characterization and are offered full exome genetic sequencing.

We are looking for a highly responsible, organized, self-starting individual to fill this position. The research coordinator will be responsible for tasks including phone calls with patients/families/clinicians seeking participation; patient scheduling; data entry/collection/analysis/interpretation; study maintenance; Institutional Review Board submissions; technical/grant writing; and assistance with presentations/publications. This is a great opportunity for individuals interested in gaining experience before continuing to a medical, psychology, or professional clinical research career.

Interested applicants should: possess a Bachelor's degree; be highly familiar and comfortable with widely available computer programs; have a strong background in psychology or neuroscience, study methodology, and statistics; have experience working with individuals with ASD and/or children with other challenges; have a strong interest in research; be interested in learning about etiology and treatment of psychiatric disorders; and be able and willing to work with children and with participants with neurodevelopmental disorders in a professional and compassionate manner.

Potential opportunities available to successful applicants include presentations at international conferences; publication in major medical journals; networking among distinguished individuals within and outside the medical/psychology fields; exposure to wide spectrum of psychiatric



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disorders and treatments thereof; close collaboration with experienced research psychiatrists, clinical psychologists, neurologists, and statisticians.

Ideal start date for interested candidates would be beginning of November 2021, and the position requires a 1.5 year commitment. Applications are considered on a rolling basis. Interested applicants may email cover letter, resume, transcript, and 2-3 letters of recommendation to:

Tess Levy
Clinical Trials Manager
Seaver Autism Center
Email: tess.levy@mssm.edu