

Position Available: Clinical Research Coordinator

Seaver Autism Center for Research and Treatment
Department of Psychiatry
Icahn School of Medicine at Mount Sinai

Great Opportunity for Future Psych/Medical Career

The Department of Psychiatry at the Icahn School of Medicine at Mount Sinai in NYC is looking to fill a full-time research position at the Seaver Autism Center for Research and Treatment, run by renowned researchers in the field of autism. The Seaver Autism Center leads a progressive research program while providing comprehensive, personalized care to children and adults with autism spectrum disorder and related conditions. Our multidisciplinary team of preclinical and clinical faculty seek to identify the causes of autism and advance effective treatments.

We are looking for a highly responsible, organized individual who is interested in continuing on to a medical, psychology, clinical genetics or professional clinical research career. Among the areas for which these individuals would be responsible include: interacting with patients, families, and clinicians seeking our services; study initiation and management including regulatory (IRB), patient scheduling, data collection and entry for a diverse portfolio of research studies; and assistance with grant preparation, presentations and publications. Our research coordinators also have the opportunity to observe clinical and research assessments conducted by our interdisciplinary team of psychiatrists, psychologists, a neurologist, clinical geneticist, and genetic counselor. Successful applicants are encouraged to participate in manuscript preparation and all research coordinators have the opportunity to submit research findings to national and international conferences.

Interested applicants should possess a Bachelor's degree; be highly familiar and comfortable with widely available computer programs; have a strong background in psychology, biological sciences, and research design; have experience or interest working with children and adults with neurodevelopmental disorders; have a strong interest in research and learning about etiology and the treatment of psychiatric disorders; and be able and willing to work with psychiatric patients in a professional and compassionate manner.

Spanish speaking applicants are encouraged to apply and should include language proficiency in application materials.

Ideal start date for interested candidates is June 2021, and the position requires a two-year commitment. Interested applicants may email cover letter, resume or CV, two letters of recommendation, a transcript (unofficial is acceptable) and writing sample by February 15th to:

Tess Levy, CGC
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