

Clinical Research Specialist at Emory University

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Emory University is a leading research university that fosters excellence and attracts world-class talent to innovate today and prepare leaders for the future. We welcome candidates who can contribute to the diversity and excellence of our academic community.

Description

JOB DESCRIPTION:

- Under general supervision, assists with administrative activities generally associated with the conduct of clinical research. Assists with patient recruitment.
- Reviews medical records and/or conducts screenings for recruitment of study participants, performs interviews and QOL questionnaires. Collects study specimen according to protocol which may include phlebotomy, processing, and preparation for shipping.
- Sets up experiments as prescribed by a principal investigator. Compiles data and records results of studies for publications, grants and seminar presentations. May be required to participate in laboratory maintenance activities such as ordering of supplies.
- Employees in this classification may be required to work with, take specific precautions against and/or be immunized against potentially hazardous agents.
- Performs related responsibilities as required by principal investigator. This position is intended to support clinical research and all clinical training requirements must be tracked and monitored through Emory Healthcare under the credentialing category of Clinical Research Specialist.
- Core responsibilities include, but are not limited to data collection, data management, participant recruitment and retention, and lab administration. Opportunities to contribute to computational modeling and other analyses of behavioral, clinical, and neuroimaging data are also available. Prior experience in these latter areas, while advantageous, is not required.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in a scientific field OR equivalent combination of experience, education, and training.

PREFERRED QUALIFICATIONS:

- The following skills are preferred: experience with psychopathology and behavioral assessment; programming (R, Python, Matlab, Bash or similar); [f]MRI processing and analysis (FSL, AFNI, SPM).
- The ideal candidate will have strong interpersonal and quantitative skills, programming experience, some experience in psychology or neuroscience research, and an interest in clinical applications of computational/ cognitive neuroscience.
- However, applicants are not expected to have expertise in all areas and applicants with strong interests, but limited exposure, in these areas are also encouraged to apply.

ADDITIONAL JOB DETAILS:

- Please provide a cover letter, CV, and contact information for 2 references to be considered.

NOTE: Position tasks are required to be performed in-person at an Emory University location; working remote is not an option. Emory reserves the right to change this status with notice to employee.

Emory Supports a Diverse and Inclusive Culture

Emory University is dedicated to providing equal opportunities and equal access to all individuals regardless of race, color, religion, ethnic or national origin, gender, genetic information, age, disability, sexual orientation, gender identity, gender expression, and veteran's status. Emory University does not discriminate in admissions, educational programs, or employment on the basis of any factor stated above or prohibited under applicable law. Students, faculty, and staff are assured of participation in University programs and in the use of facilities without such discrimination. Emory University complies with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veteran's Readjustment Assistance Act, and applicable executive orders, federal and state regulations regarding nondiscrimination, equal opportunity and affirmative action. Emory University is committed to achieving a diverse workforce through application of its affirmative action, equal opportunity and nondiscrimination policy in all aspects of employment including recruitment, hiring, promotions, transfers, discipline, terminations, wage and salary administration, benefits, and training. Inquiries regarding this policy should be directed to the Emory University Department of Equity and Inclusion, 201 Dowman Drive, Administration Building, Atlanta, GA 30322.

Emory University is committed to providing reasonable accommodations to qualified individuals with disabilities upon request. To request this document in an alternate format or to request a reasonable accommodation, please contact the Department of Accessibility Services at 404-727-9877 (V) | 404-712-2049 (TDD). Please note that one week advance notice is preferred.

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