

Research Assistant in the DREAM Lab at Penn State

APPLICATION INSTRUCTIONS:

- If you are NOT a current employee or student, please click “Apply” and complete [the application process for external applicants](#).

JOB DESCRIPTION AND POSITION REQUIREMENTS:

A full-time Research Assistant is being sought to join the DREAM (Dismantling Racial InEquities Around Mental Health) Lab in Penn State’s Department of Psychology to provide oversight of several lab and study activities.

The start date for this position is as soon as possible, but applicants who are not available until early in the summer of 2024 will also be considered.

The Research Assistant will assist with research projects focused on developing and testing culturally-affirming interventions, understanding racial trauma among youth and families of color, and identifying evidence-based approaches to promote anti-racism.

The majority of the Research Assistant’s time will be focused on:

- Recruiting, screening, and scheduling of families
- Conducting in-person and virtual study assessments
- Maintaining and managing datasets and relevant documentation
- Monitoring data for completeness and accuracy

Other Key Responsibilities:

- Refining and developing data-related procedures and policies for research projects
- Helping to manage project finances
- Training and oversight of several undergraduate team members
- Assisting the Principal Investigator with Institutional Review Board (IRB) submissions, IRB compliance, and progress reports
- Participate in the dissemination of research findings via preparation of abstracts for presentation at scientific conferences and manuscripts for peer-reviewed publication

The Research Assistant will work onsite at Penn State’s University Park campus. Travel around the local area for family recruitment events (once every few weeks, on average) will be required.

Benefits (visit our [benefits page](#) for more detailed information):

- Medical, dental, vision, and retirement plans
- 75% tuition discounts (including for a spouse and dependent children up to the age of 26)
- Generous vacation and sick time
- 15 paid holidays/campus closure days

Education and Experience:

This position will be filled as a Human Research Technologist – Social Sciences at the level of Intermediate Professional, which requires an Associate Degree and two years of relevant experience, or an equivalent combination of education and experience.

Other Required Qualifications:

- Excellent organization skills with the ability to manage and prioritize tasks
- Ability to manage schedules
- Professional experience working with children or families
- Excellent written and verbal communication, attention to detail, and time management skills
- Ability to take on leadership for assigned work-related tasks, both independently and as part of a team
- Exercise discretion and judgement while managing confidential materials

In addition, successful candidates must either have demonstrated a commitment to building an inclusive, equitable, and diverse campus community, or describe one or more ways they would envision doing so, given the opportunity.

Application Instructions:

Please upload your CV/resume and a cover letter highlighting your relevant skills and experiences.

Additional Information:

Questions about the position can be directed to the Principal Investigator, [Dr. Chardée Galán](#).

This is a limited-term appointment, funded for one year from the date of hire with an excellent possibility of re-funding.

This position requires the following clearances: PA State Police Criminal Background Check, PA Child Abuse History Clearance Form, and Federal Bureau of Investigation (FBI) Fingerprint Criminal Background Check.

The College of the Liberal Arts is supportive of flexible work arrangements when aligned with the ability to meet the needs of the unit and the essential duties of the position. Questions related to flexible work should be directed to the hiring manager during the interview process.

The Pennsylvania State University is committed to and accountable for advancing diversity, equity, and inclusion in all of its forms. We embrace individual uniqueness, foster a culture of inclusive excellence that supports both broad and specific diversity initiatives, leverage the educational and institutional benefits of diversity, and engage all individuals to help them thrive. We value inclusive excellence as a core strength and an essential element of our public service mission.

More information on our commitments and initiatives to diversity, equity, and inclusion can be found at:

- [Penn State](#)
- [The College of Liberal Arts](#)
- [The Department of Psychology](#)

The pay range for this position, including all possible grades is:
\$34,800.00 - \$50,500.00

[Salary Structure](#) - additional information on Penn State's job and salary structure.

CAMPUS SECURITY CRIME STATISTICS:

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Pennsylvania Act of 1988, Penn State publishes a combined Annual Security and Annual Fire Safety Report (ASR). The ASR includes crime statistics and institutional policies concerning campus security, such as those concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. The ASR is available for review [here](#).

Employment with the University will require successful completion of background check(s) in accordance with University policies.

EEO IS THE LAW

Penn State is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status. If you are unable to use our online application process due to an impairment or disability, please contact 814-865-1473.

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