

Research Specialist in the Cognitive-Affective Neuroscience and Development (CAND) Lab at UPMC Western Psychiatric Hospital

The Cognitive-Affective Neuroscience and Development (CAND) lab focuses on investigating the neurodevelopment of emotion processing and regulation, with a focus on the role of pubertal maturation, in typically developing youth as well as those diagnosed with or at risk of anxiety and mood disorders. The CAND lab seeks to be an inclusive and safe space for all staff and participants. We value and promote diversity, equity, and inclusion. This person will report to Dr. Ladouceur and other co-principal investigators for this project. They will assist with research activities including advertising, participant recruitment, screening, and scheduling. They will administer the research protocol, which involves completing a neuroimaging and EEG protocol, administering questionnaires via Qualtrics, ensuring that data is saved, backed-up, and preprocessed in a timely manner, as well as assisting with other duties related to the documentation of research activities, review of the literature, preparing of progress reports, and presentations and publications as well as other lab activities.

This position is grant funded.

Responsibilities:

- Screen participants using phone and in-person measures.
- Schedule participants' assessments at appropriate time intervals.
- Administer research protocol at initial evaluation and follow-up evaluations including: use of Qualtrics for questionnaires, administering EEG and fMRI protocols, and administering computer tasks.
- Provide support to data management staff – e.g., storing of data, data entry, data cleaning and data integrity checks.
- Assist investigators, graduate students, and postdocs with administrative tasks and some data analysis for papers/presentations by performing some aspects as needed.
- Assist with participant recruitment (posting ads in schools/hospitals/stores, newspapers, completing mailings).

- Attend and participate in all project-related meetings.
- Perform other duties as assigned and in accordance with system-wide competencies/behaviors.

Qualifications:

- Bachelor's degree required, preferably in Psychology, Neuroscience, Sociology or related research field.
- Minimum of one year of work experience in a research project and/or related clinical setting is required. Two years preferred.
- Ability to maintain flexible schedule to accommodate some evening and weekend visits based on participant schedules is required.
- Experience working with children or adolescents is strongly preferred.
- Experience in clinical research with neuroimaging methods (EEG, fMRI) preferred.
- Familiarity with computers and common software packages required.
- Working knowledge of research methodology strongly preferred.

Licensure, Certifications, and Clearances:

- Act 31 Child Abuse Reporting with renewal
- Act 33 with renewal
- Act 34 with renewal
- Act 73 FBI Clearance with renewal

UPMC is an Equal Opportunity Employer/Disability/Veteran

[Apply here!](#)